

MINUTES

January 20, 2022

9:00 a.m. – Zoom meeting recorded

Available for viewing in D2L Staff Senate course shell

Welcome

1. **Determination of Quorum and Call to Order** – Open Staff Senate Meeting: 43 Participants
2. **Approve Minutes:** November 2021- tabled to February
3. **Approve Agenda:** January 2022
4. **Executive officer report**
 - Welcome
 - COVID Update emailed 1/17. Masks to be worn at this time. Vaccination status no longer needs to be reported in observance of Governor Youngkin’s Executive Directive.
 - Check RU website for updates
 - Executive Board meeting with new President
5. **Reports from Standing Committees – No Reports**
 - **Elections & Nominations, Chair: Christi Wayne**
Committee Members:
 - **Policies & Issues, Chair: Sharon Proffitt-**
Committee Members: Amanda Lawson, Kathy York
 - **Communications, Chair: Ann Marie Cox-**
Committee Members: Pam McCallister, Lynn Arnold, Kim Allen, Tracy Jones, Ruby Dwyer
 - **Staff & Community Relations, Chair: Robert Jordan-**
Committee Members:, Connie Leathers
6. **Reports from University-Wide Committees/Internal Governance – No Reports**
 - Diversity & Equity Action, SS Representative: *Connie Leathers*
 - Intercollegiate Athletics, SS Representative: *Ann Marie Cox - Chair Prof. Betty Dore*
 - Parking & Traffic, SS Representative: *Nate Swistock*
 - University Executive, SS Representative: *Kristina Contreras- No Report*
 - Dining Services Advisory Committee, SS Representative: *Christi Wayne*
 - Bookstore Advisory Committee, SS Representative: *Kara Pfaff- No report*
 - Library Committee, SS Representative: *Noelani Hall-*
7. **Senators announcements (news from Divisions, concerns from constituents):**
 - **Enrollment Management-** Add/Drop currently open for spring students and will close at 11:59pm on 1/24. Registration is currently open for students for the summer 2022 terms. Graduation applications for spring and summer 2022 are due- students should touch base with their faculty advisors or

Academic Success Center for college and program application deadlines.

- Folks receiving calls purportedly from VGEA claiming benefits. Reach out to Kara Pfaff to verify. VGEA will not reach out personally to discuss benefits
- Library has new dean and will have meeting soon with everyone
- Ruby Dwyer gave a shout-out to facilities for all of the cleaning, new waxing of the floors between terms, etc.

8. Guest Speakers- Kim Dulaney- Executive Director, Procurement & Contracts- eVA update

- New Go live date is May 2
- April will be the end of the testing
- Test site is up and ready to go. Anyone can use that site to test.
- Training will be announced.
- What to do for purchases at end of fiscal year? Plus new roll out all scheduled about the same time.
- Change order process will be the tricky part.
- Information in March. Website will be updated, too.
- Kim will check to see if people can be added to the testing site. Not sure if can still be added.

9.

9. **Announcement from Senate President, Kristina Contreras**
10. **Adjournment – Close Staff Senate Meeting**
1. Next Staff Senate meeting:
February 17th, 2022
Guest Speaker: Ashley Offutt- Director of Center for Diversity and Inclusion