Radford University Staff Senate

**AGENDA**

**November 17, 2022**

**9:00 a.m. – Zoom**

**Meetings are recorded**

**Welcome**

**Determination of Quorum and Call to Order** – Open Staff Senate Meeting

**Approve Minutes:** September 2022 and October 2022

**Coffee with the President forum held on November 3rd via zoom link**

* Classified staff presented eight questions

**Employee Benefits Fair-October 27th** in Muse Hall from 11:00 am – 2:00 pm.

* A remarkable success we had 110 individuals come to our table, many individuals said they would join our next meeting.

**Parking Services**

* As Faculty/Staff we are eligible for two citations to be warned per semester for violating “**Failure to Display Permit” ONLY** (no other violation). If you are issued over two, then you must appeal the ticket or pay it.
* **Bonus** 
  + A one-time bonus payment of $1000 on December 1, 2022
    - On November 1, 2022, Virginia Department of Human Resources (DHRM) outlined the eligibility requirements for the December 1 bonus payment. To be eligible for the bonus, employees must:
* Be a full-time employee of the Commonwealth as of August 10, 2022
* Have a meets expectations evaluation rating or higher for the current performance cycle
* Have no active written notices under the Standards of Conduct within the preceding 12-month period
* Therefore, for employees to be eligible for the December 1 bonus, a meets expectation evaluation rating or higher is required for the performance cycle of October 25, 2021 through October 24, 2022.
* **Academic Technology** -Training catalog in D2L for Microsoft programs and more. Download Office 365 in Software Center (Office 365 installer).
* **1910 Café** is the University’s newest dining option in Dalton Hall.
* *Menu options include a variety of salads, soups, and pastries, as well as signature*

*made to order sandwich items and locally sourced coffee and Pepsi products.*

* **Retention Summit** held on November 4th – Presentation is forthcoming from President Danilowicz’s office.
* **Debt Relief-** <https://studentaid.gov/debt-relief/applications://www.radford.edu/content/staff-senate/home.html>

**Senators’ announcements (news from Divisions, concerns from constituents)**

**Reports from Standing Committee**

* **Elections & Nominations**, Chair: Christi Wayne  
  Committee Members: New members
* **Policies & Issues**, Chair: Sharon Proffitt- Committee Members: Amanda Lawson, Scott Shaffer, Pam McCallister, and Jim Williamson
* Next meeting January 10th
* **Communications**, Chair: Pam McCallister  
  Committee Members: Lynn Arnold, Ann Cox
* **Staff & Community Relations**, Chair: Lin Martin   
  Committee Members: Connie Leathers. New Members-Fallon Kreye, and Kate Smith
* **Recruitment & Membership**, Chair- Fallon Kreye. Committee Member-Sharon Proffitt

**Reports from University-Wide Committees/Internal Governance**

* Diversity & Equity Action, SS Representative: Katie Smith
* Intercollegiate Athletics, SS Representative: Noah Bieker
* Parking & Traffic, SS Representative: Noah Bieker
* University Executive, SS Representative: Christi Wayne
* Dining Services Advisory Committee, SS Representative: Fallon Kreye
* Bookstore Advisory Committee, SS Representative: Kara Pfaff, meet at beginning/end of each semester
* Library Committee, SS Representative: Amanda Lawson

**REMINDERS**

* No December Meeting, enjoy your time off with Family and Friends. Happy Holidays.

**Guest Speaker- Michael Long** Fixed Assets- Conducting a Stress-Free Inventory  
and Asset -–Conducting a Stress-Free Inventory and Asset FAQ’s

**Adjournment** – Close Staff Senate Meeting

**Next Staff Senate meeting:  
January 19, 2023  
Guest Speaker -**Dawn Taylor and Margaret McManus-Audit & Advisory Services

[http https://studentaid.gov/debt-relief/applications://www.radford.edu/content/staff-senate/home.html](https://www.radford.edu/content/staff-senate/home.html)