

AGENDA

November 19th, 2020

9:00 a.m. – Zoom

All meetings are recorded

Welcome

1. **Determination of Quorum and Call to Order** – Open Staff Senate Meeting
2. **Approve Minutes:** September and October 2020
3. **Approve Agenda-** November 2020
4. **Executive officer report**
 - Welcome
 - Holiday/Campus Closure schedule next week
 - Radford Early Learning Center Grant
 - Toys for Tots collection
 - D2L Staff Senate Page
 - President’s State of the University Address recap, Friday November 13th, available to watch on website
 - OneCampus starting December 1st.
 - New Speaker Series starting in January: Diversity, Equity, and Inclusion
 1. January: ***Equity in Customer Service***, Tricia Smith
 2. February: ***Radford City DEI opportunities, challenges, and resources***, Mayor David Horton; ***Radford University’s ability to respond to events that include our students***, Dr. Andrea Zuschin
 3. March: ***Gender Identity in Women’s Rights***, Dr. Sarah Hastings
 4. April: ***Safe Zone Level I Training***, Dr. Michele Ren
 5. May: ***Race and White Supremacy***, Dr. Gabriella Smith
 6. June: ***Transgender Needs (Coworkers and Students)***, Emil Morris, Women’s Resource Center of NRV
 - Continue to use symptom tracker even after term ends when on campus. For case by case exit testing, employees seeking testing, or questions, email covid19@radford.edu
5. **Reports from Standing Committees**
 - **Elections & Nominations, Chair: Christi Wayne**
Committee Members:
 - **Policies & Issues, Chair: Sharon Proffitt**
Committee Members: Amanda Lawson, Deborah Lowe, Neal Thompson, Kathy York
 1. The group received answers back from Human Resources. Questions asked were: Policy numbers, links and descriptions. Classification status. Holidays. We are happy to share just email me (skproffitt@radford.edu).

2. We continue to review the handbook, we focus our meeting on pages 1,2,3,4, and Some of the highlights were:
 - a. Overtime and telecommuting. We want to bring to the group should we ask Human Resources about overtime should we add information if you are off during a week that you earn OT, that week you get comp time instead of getting paid OT.
 - b. Many employees have stated that you need to live 50 miles from work in normal circumstances in order to telecommunicate. Should HR put something in about Covid-19 for future shutdowns or State of Emergency issues.

- **Communications, Chair: Ann Marie Cox**
Committee Members: Pam McCallister, Lynn Arnold, Kim Allen
- **Staff & Community Relations, Chair: Robert Jordan**
Committee Members: Tracy Jones, Buffy Ruffin, Connie Leathers, Shelsi Webb

1. Staff survey report update
2. Virtual Staff Appreciation Day/Activities

6. Reports from University-Wide Committees/Internal Governance

- Diversity & Equity Action, SS Representative: *Connie Leathers- Update*
- Intercollegiate Athletics, SS Representative: *Ann Marie Cox - Chair Prof. Betty Dore*
- Parking & Traffic, SS Representative: *Nate Swistock*
- University Executive, SS Representative: *Kristina Contreras- No Report*
- Dining Services Advisory Committee, SS Representative: *Christi Wayne- Update*
- Bookstore Advisory Committee, SS Representative: *Kara Pfaff- update- Textbook requests for courses*
- Library Committee, SS Representative: *Jim Webster- No Report*

7. Senators announcements (news from Divisions, concerns from constituents)

8. Guest Speaker- Amel Cuskovic, Assistant Vice President for Human Resources

9. Bea Covington Nominees and Recipient Announcement

10. Comments, Announcements, Questions for Special Guests – open floor

11. Adjournment – Close Staff Senate Meeting

- **Next Staff Senate meeting:**
Thursday, January 21st, 2020
9am, Zoom
Guest Speaker/Presentation: Tricia Smith, Equity in Customer Service

<https://www.radford.edu/content/staff-senate/home.html>