**CLASS SCHEDULE CHANGE/CORRECTION FORM**

Term: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please make the following changes, corrections, additions, and/or deletions in the class schedule for the semester designated above.

**CHANGES/CORRECTIONS:**

|  |  |  |  |
| --- | --- | --- | --- |
| CRN | COURSE NO. | CHANGE FROM | CHANGE TO |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |

**CLASSES TO BE ADDED TO SCHEDULE:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SUBJECT AND COURSE NO. | COURSE TITLE | CREDIT | DAY | TIME | ROOM | DISTANCE ED CODE\* | INSTRUCTOR | GRADE OPTION | MAX CAP |
|  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |

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| --- | --- | --- |
| **\*Distance Ed. Codes:** | **CODE** | **DESCRIPTION** |
| HYSY | Distance-Hybrid; Synchronous |
| HYAS | Distance-Hybrid; Asynchronous |
| ELSY | Distance-Electronic; Synchronous |
| ELAS | Distance-Electronic; Asynchronous |

**CLASSES TO BE DELETED FROM SCHEDULE:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CRN | SUBJECT AND  COURSE NO. | COURSE TITLE | TIME | ROOM | INSTRUCTOR |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Chairperson / Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College Dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_