

AMENDMENT 001

Agreement Between

The Rector and Visitors of the University of Virginia

and

The Supply Room Companies Incorporated

The Rector and Visitors of the University of Virginia, (the "University") and The Supply Room Companies Incorporated ("TSRC") are amending the Agreement dated 08/07/14 whereby "TSRC" contracted to provide Office Supplies Business Products to the University.

Provision

This provision will be added to the Term, and updated effective 12/21/18 as follows:

Term

The University and TSRC mutually agree to renew the Agreement for an additional five year period.

The period of performance will be 08/06/19 through 08/07/24.

Specific Provisions

These specific provisions will be added and updated effective 12/21/18 as follows:

II. Specific Provisions, Scope of Goods and Services

Section A. Office Supply Business Product Goods to include, but not be limited to;

5. Coffee Supplies
6. Furniture
7. Janitorial Equipment, Supplies, and Services
8. Promotional Items
9. Remanufactured ink and toner goods and services
10. Technology Products and Services

Section J. Firm Representative(s)

a. Contact information for appointed representative(s):

i. Territory: North Ivy: Jaime Ponton

jponton@thesupplyroom.com

434-227-3761

Q. Pricing and Discounts

1. Pricing Structure

a. TSRC will provide the University its Goods and Services within the parameters of the pricing and discount structure detailed in Attachment 1- VHEPC Best Value Office Supply Items (Excel file).

Items not included on the VHEPC Best Value Office Supply List will receive a minimum discount of 22% off list price.

Section R. Additional Financial Considerations

1. In addition to the minimum discount structure detailed above, TSRC agrees to provide each Accessing Entity with a further incentive regarding total cumulative spend from all Accessing Entities in the amount corresponding to the following discount structure scale:

Total Purchase Amount	Percent
\$0-\$2,000,000	2.00%
\$2,000,001 - \$3,000,000	2.50%
\$3,000,001 - \$4,000,000	2.75%
\$5,000,001 - \$6,000,000	3.00%
\$6,000,001 - \$7,000,000	3.25%
\$7,000,001 - \$8,000,000	3.50%
\$8,000,001 - \$9,000,000	3.75%
\$9,000,001 – and above	4.00%

**Added for
Amendment #001**

Section S. Fees and Discounts

6. Best Value Office Supply Items

c. TSRC will develop a revised Best Value List that includes Virginia Higher Education Consortium (“VHEPC”) specific items which will be offered to all VHEPC accessing entities. Attachment 1 – VHEPC Best Value List Items

8. Price Escalation/De-Escalation

c. Price adjustments for any specific items or commodities will not exceed 6% annually. Manufacturer increases will be analyzed on a case by case basis. Approvals for price increases will take Manufacturer increases will be the basis for approving and substantiating any increase and subject to VHEPC review.

In Attachment 1, Contractual Provisions, Section AA, Small, Disadvantaged, Women-owned and Minority (SWAM) Business Reporting, change the second and third sentences to read:

TSRC will submit a quarterly SWAM business report to the University by the 8th of the month following each calendar quarter, specifically the months of April, July, October, and January.

The Selected Firm will submit the quarterly SWAM business reports to:

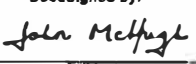
Lorie Strother
SWAM Contract Administrator
Procurement and Supplier Diversity Services
E-mail: ljs8n@virginia.edu

All other terms and conditions of the Agreement dated August 7, 2014 will remain in effect.

ACCEPTANCE

**For the Rector and Visitors of the
University of Virginia**

**For The Supply Room Companies
Incorporated**

DocuSigned by:

206C50E51C53410

John Mchugh
Interim Director Procurement and
Supplier Diversity Services



Patricia W. Barber
President and CEO

12/19/2018

Date

12/13/18

Date

RFP# KF082613
Purchase Order # 1507501