

# REAL Curriculum Program Alignment Proposal

Department or School: Enter dept/school name: Management Date: 11/17/2020

Degree type: BS BA BBA BSN BM BFA BSW Minor Certificate

Program: Management Minor

REAL Area Program Designation Sought (check all that apply):  R  E  A  L

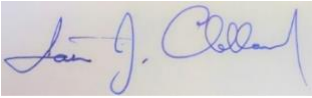
Dept/School Contact: Dr. Iain Clelland, Department Chair (ijclellan@radford.edu)

Enter courses required for BS or BA requirement. Each degree program

BS/BA Requirements: needs to be submitted separately.

- Any degree program that fulfills a REAL area must include at least 9 unique credit hours for each area covered. At least 3 of these 9 credit hours must be at the 300 level or above
- A single major degree program may fulfill no more than three REAL areas for any one student, unless all four REAL areas are fulfilled by accreditation or licensure requirements.
- A single minor or certificate degree program may fulfill no more than two REAL areas.
- Degree program may cover up to two REAL areas using a single prefix.
- All courses documenting the coverage of a REAL area must fulfill all learning outcomes and be designated in that area.
- All courses that document fulfillment of a REAL area within a degree program of study are NOT required to be taught by the department/school. However, departments/schools are expected to formally communicate with other departments about reliance on and inclusion of courses in their degree program plans of study. Indicate this through signature of chair or director of the partnering department or school in the areas below.
- Departments or schools that seek to fulfill REAL areas must acknowledge assessment requirements for those areas. Assessment of degree seeking students is required to be conducted yearly by the department or school offering the degree program.
- If departments or schools want to use a menu of courses to fulfill a particular area, please duplicate the sections below for each REAL area and include information for each course included in the menu of options.

By signing, the department/school acknowledges the above conditions and considerations:

Dept/School Signature 	Date: 11/17/2020
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## Official Program Description:

Please paste the entire official program description from the Radford University catalog in the space within this box. Find those here: <https://catalog.radford.edu/>

The minor in **Management** is designed to provide students with the fundamental knowledge and skill sets needed to effectively manage a business to complement their primary discipline (e.g., art gallery, boutique, online music business, health clinic, professional services practice, private security agency, technology start-up, non-profit social services). The requirements for completion of the Management minor are as follows:

### **Management Minor (for non-business majors) (15 Semester Hours)**

**NOTE: This is the minor currently in the catalog**

Students who are not COBE majors who wish to pursue a Management minor must meet the following requirements:

#### Required Courses

- MGNT 322 - Organizational Behavior
- Nine credit hours of MGNT electives
- Three additional credit hours in ACTG, BLAW, FINC, MGNT, or MKTG.

### **Management Minor (for non-business majors) (18 Semester Hours)**

**NOTE: Approved by the department and college curriculum committees and submitted to the Registrar for inclusion in the 2021-22 undergraduate catalog (I have attached the paperwork that was submitted to the Registrar's office to reflect this change).**

Students who are not majors in the Davis College of Business & Economics who wish to pursue a Management minor must meet the following requirements:

#### Required Courses

- MGNT 322 - Organizational Behavior (a REAL "A" area & GE class)
- Any two of the following REAL "A" Area designated 3 credit hour management classes:
  - MGNT 105 - Management in the Movies
  - MGNT 421 - Leadership and Motivation
  - MGNT 436 - International Management and Cultural Diversity
  - MGNT 460 - Business and Society
- AND any three of the following REAL "L" area designated 3 credit hour management classes:
  - ENTR 240 Social Entrepreneurship OR ENTR 250 - Entrepreneurship and Innovation
  - ENTR 350 - Managing New Venture Creation
  - ENTR 425 - Entrepreneurial Leadership
  - ENTR 450 - Owning and Managing a Business
  - MGNT 101 - Introduction to Business and Entrepreneurship
  - MGNT 323 - Human Resource Management
  - MGNT 330 - Managing Technology and Information Resources
  - MGNT 361 - Managing Professional Communication and Negotiation

- MGNT 440 - Project & Event Management
- MGNT 452 - Business Consulting
- MGNT 457 - Technology and Innovation Management

### CULTURAL OR BEHAVIORAL ANALYSIS

<p><b>A Area:</b>  Course Prefix: MGNT  Course Number: 322  Course Title: Organizational Behavior  Credit Hours: 3  New course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  Revised course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Projected enrollment need per academic year: 200</p>	<p>Is this course required or an elective for your degree program? <input checked="" type="checkbox"/> Required <input type="checkbox"/> Elective  Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  If no, collaborating dept/school must also complete the remaining elements, and must sign below.</p> <p>Course Rotation: <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input checked="" type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)</p> <p>Intended Frequency: <input checked="" type="checkbox"/> Every academic year <input checked="" type="checkbox"/> Every semester <input type="checkbox"/> Every other year  <input type="checkbox"/> At least once every three years <input type="checkbox"/> Other</p> <p>Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:</p>
<p><b>A Area:</b>  Course Prefix: MGNT  Course Number: 105  Course Title: Management in the Movies  Credit Hours: 3  New course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  Revised course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Projected enrollment need per academic year: 70</p>	<p>Is this course required or an elective for your degree program? <input type="checkbox"/> Required <input checked="" type="checkbox"/> Elective  Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  If no, collaborating dept/school must also complete the remaining elements, and must sign below.</p> <p>Course Rotation: <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)</p> <p>Intended Frequency: <input checked="" type="checkbox"/> Every academic year <input type="checkbox"/> Every semester <input type="checkbox"/> Every other year  <input type="checkbox"/> At least once every three years <input type="checkbox"/> Other</p> <p>Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:</p>
<p><b>A Area:</b>  Course Prefix: MGNT  Course Number: 421  Course Title: Leadership and Motivation  Credit Hours: 3  New course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  Revised course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Projected enrollment need per academic year: 150</p>	<p>Is this course required or an elective for your degree program? <input type="checkbox"/> Required <input checked="" type="checkbox"/> Elective  Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  If no, collaborating dept/school must also complete the remaining elements, and must sign below.</p> <p>Course Rotation: <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input checked="" type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)</p> <p>Intended Frequency: <input checked="" type="checkbox"/> Every academic year <input checked="" type="checkbox"/> Every semester <input type="checkbox"/> Every other year  <input type="checkbox"/> At least once every three years <input type="checkbox"/> Other</p> <p>Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:</p>
<p><b>A Area:</b>  Course Prefix: MGNT  Course Number: 436  Course Title: International Management and Cultural Diversity  Credit Hours: 3  New course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  Revised course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Projected enrollment need per academic year: 70</p>	<p>Is this course required or an elective for your degree program? <input type="checkbox"/> Required <input checked="" type="checkbox"/> Elective  Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  If no, collaborating dept/school must also complete the remaining elements, and must sign below.</p> <p>Course Rotation: <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input checked="" type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)</p> <p>Intended Frequency: <input checked="" type="checkbox"/> Every academic year <input checked="" type="checkbox"/> Every semester <input type="checkbox"/> Every other year  <input type="checkbox"/> At least once every three years <input type="checkbox"/> Other</p> <p>Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:</p>

<b>A Area:</b>	Is this course required or an elective for your degree program? <input checked="" type="checkbox"/> Required <input type="checkbox"/> Elective
Course Prefix: MGNT	Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Course Number: 460	If no, collaborating dept/school must also complete the remaining elements, and must sign below.
Course Title: Business and Society	Course Rotation: <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input checked="" type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)
Credit Hours: 3	
New course: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Intended Frequency: <input checked="" type="checkbox"/> Every academic year <input checked="" type="checkbox"/> Every semester <input type="checkbox"/> Every other year
Revised course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> At least once every three years <input type="checkbox"/> Other
Projected enrollment need per academic year: 70	Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:

<p>Real Area (A) Coverage: Each student in the program is required to take MGNT 322 (A) and required to take 6 credit hours from the following selection of A designated courses: MGNT 105, MGNT 421, MGNT 436, MGNT 460</p> <p>A Designated Course Required within the Program of Study Approved for Inclusion in the General Education Coursework: MGNT 105</p>	

<b>A Area:</b>	
Learning Goal: To examine the context and interactions of culture(s) and/or behavior(s).	
Describe assessment plan:	
<p>The Program plans to utilize the university-wide assessment measures for the area. The assessment results of Management minors will be reviewed by the Department Assessment Committee and the Department Curriculum Committee. Based on the reviews, the Curriculum Committee will make necessary changes in these three courses as all of the courses are offered in the Management Department.</p>	
Learning Outcome 1: Students describe behaviors, beliefs, cultures, social institutions, and/or environments.	<p>Description of learning outcome assessment plan:</p> <p>Assessment will take place through new university approved universal assessment measure.</p>
Learning Outcome 2: Students analyze the interactions of behaviors, beliefs, cultures, social institutions, and/or environments.	<p>Description of learning outcome assessment plan:</p> <p>Assessment will take place through new university approved universal assessment measure.</p>

## APPLIED LEARNING

<p>L Area:            Course Prefix: ENTR            Course Number: 250            Course Title: Entrepreneurship and Innovation            Credit Hours: 3            New course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No            Revised course: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Projected enrollment need per academic year: 90</p>	<p>Is this course required or an elective for your degree program? <input type="checkbox"/> Required <input checked="" type="checkbox"/> Elective            Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No            If no, collaborating dept/school must also complete the remaining elements, and must sign below.</p> <p>Course Rotation: <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)</p> <p>Intended Frequency: <input checked="" type="checkbox"/> Every academic year <input checked="" type="checkbox"/> Every semester <input type="checkbox"/> Every other year  <input type="checkbox"/> At least once every three years <input type="checkbox"/> Other</p> <p>Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:</p>
<p>L Area:            Course Prefix: ENTR            Course Number: 240            Course Title: Social Entrepreneurship            Credit Hours: 3            New course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No            Revised course: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Projected enrollment need per academic year: 70</p>	<p>Is this course required or an elective for your degree program? <input type="checkbox"/> Required <input checked="" type="checkbox"/> Elective            Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No            If no, collaborating dept/school must also complete the remaining elements, and must sign below.</p> <p>Course Rotation: <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input checked="" type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)</p> <p>Intended Frequency: <input checked="" type="checkbox"/> Every academic year <input checked="" type="checkbox"/> Every semester <input type="checkbox"/> Every other year  <input type="checkbox"/> At least once every three years <input type="checkbox"/> Other</p> <p>Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:</p>
<p>L Area:            Course Prefix: ENTR            Course Number: 350            Course Title: Managing New Venture Creation            Credit Hours: 3            New course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No            Revised course: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Projected enrollment need per academic year: 70</p>	<p>Is this course required or an elective for your degree program? <input type="checkbox"/> Required <input checked="" type="checkbox"/> Elective            Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No            If no, collaborating dept/school must also complete the remaining elements, and must sign below.</p> <p>Course Rotation: <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input checked="" type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)</p> <p>Intended Frequency: <input checked="" type="checkbox"/> Every academic year <input checked="" type="checkbox"/> Every semester <input type="checkbox"/> Every other year  <input type="checkbox"/> At least once every three years <input type="checkbox"/> Other</p> <p>Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:</p>
<p>L Area:            Course Prefix: ENTR            Course Number: 425            Course Title: Entrepreneurial Leadership            Credit Hours: 3            New course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No            Revised course: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Projected enrollment need per academic year: 70</p>	<p>Is this course required or an elective for your degree program? <input type="checkbox"/> Required <input checked="" type="checkbox"/> Elective            Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No            If no, collaborating dept/school must also complete the remaining elements, and must sign below.</p> <p>Course Rotation: <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)</p> <p>Intended Frequency: <input type="checkbox"/> Every academic year <input checked="" type="checkbox"/> Every semester <input type="checkbox"/> Every other year  <input type="checkbox"/> At least once every three years <input type="checkbox"/> Other</p> <p>Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:</p>
<p>L Area:            Course Prefix: ENTR            Course Number: 450            Course Title: Marketing Study Abroad            Credit Hours: 3            New course: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No            Revised course: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Projected enrollment need per academic year: 20</p>	<p>Is this course required or an elective for your degree program? <input type="checkbox"/> Required <input checked="" type="checkbox"/> Elective            Is this course offered within your dept/school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No            If no, collaborating dept/school must also complete the remaining elements, and must sign below.</p> <p>Course Rotation: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Intersession <input type="checkbox"/> Other (Explain below)</p> <p>Intended Frequency: <input type="checkbox"/> Every academic year <input type="checkbox"/> Every semester <input checked="" type="checkbox"/> Every other year  <input type="checkbox"/> At least once every three years <input type="checkbox"/> Other</p> <p>Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:</p>

L Area:

Course Prefix: MGNT  
Course Number: 101  
Course Title: Introduction to  
Business and Entrepreneurship  
Credit Hours: 3  
New course:  Yes  No  
Revised course:  Yes  No

Is this course required or an elective for your degree program?  Required  Elective  
Is this course offered within your dept/school?  Yes  No  
If no, collaborating dept/school must also complete the remaining elements, and must sign below.

Course Rotation:  Fall  Spring  Intersession  Other (Explain below)  
Intended Frequency:  Every academic year  Every semester  Every other year  
 At least once every three years  Other

Projected enrollment need per  
academic year: 40

Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if  
not offered in dept/school:

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L Area:

Course Prefix: MGNT  
Course Number: 323  
Course Title: Human Resource  
Management  
Credit Hours: 3  
New course:  Yes  No  
Revised course:  Yes  No

Is this course required or an elective for your degree program?  Required  Elective  
Is this course offered within your dept/school?  Yes  No  
If no, collaborating dept/school must also complete the remaining elements, and must sign below.

Course Rotation:  Fall  Spring  Intersession  Other (Explain below)  
Intended Frequency:  Every academic year  Every semester  Every other year  
 At least once every three years  Other

Projected enrollment need per  
academic year: 120

Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if  
not offered in dept/school:

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L Area:

Course Prefix: MGNT  
Course Number: 330  
Course Title: Managing  
Technology and Information  
Resources  
Credit Hours: 3  
New course:  Yes  No  
Revised course:  Yes  No

Is this course required or an elective for your degree program?  Required  Elective  
Is this course offered within your dept/school?  Yes  No  
If no, collaborating dept/school must also complete the remaining elements, and must sign below.

Course Rotation:  Fall  Spring  Intersession  Other (Explain below)  
Intended Frequency:  Every academic year  Every semester  Every other year  
 At least once every three years  Other

Projected enrollment need per  
academic year: 70

Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if  
not offered in dept/school:

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L Area:

Course Prefix: MGNT  
Course Number: 361  
Course Title: Managing  
Professional Communication and  
Negotiation  
Credit Hours: 3  
New course:  Yes  No  
Revised course:  Yes  No

Is this course required or an elective for your degree program?  Required  Elective  
Is this course offered within your dept/school?  Yes  No  
If no, collaborating dept/school must also complete the remaining elements, and must sign below.

Course Rotation:  Fall  Spring  Intersession  Other (Explain below)  
Intended Frequency:  Every academic year  Every semester  Every other year  
 At least once every three years  Other

Projected enrollment need per  
academic year: 90

Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if  
not offered in dept/school:

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**L Area:**

Course Prefix: MGNT  
Course Number: 440  
Course Title: Project and Event Management  
Credit Hours: 3  
New course:  Yes  No  
Revised course:  Yes  No

Is this course required or an elective for your degree program?  Required  Elective  
Is this course offered within your dept/school?  Yes  No  
If no, collaborating dept/school must also complete the remaining elements, and must sign below.

Course Rotation:  Fall  Spring  Intersession  Other (Explain below)  
Intended Frequency:  Every academic year  Every semester  Every other year  
 At least once every three years  Other

Projected enrollment need per academic year: 40

Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:  
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**L Area:**

Course Prefix: MGNT  
Course Number: 452  
Course Title: Business Consulting  
Credit Hours: 3  
New course:  Yes  No  
Revised course:  Yes  No

Is this course required or an elective for your degree program?  Required  Elective  
Is this course offered within your dept/school?  Yes  No  
If no, collaborating dept/school must also complete the remaining elements, and must sign below.

Course Rotation:  Fall  Spring  Intersession  Other (Explain below)  
Intended Frequency:  Every academic year  Every semester  Every other year  
 At least once every three years  Other

Projected enrollment need per academic year: 20

Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:  
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**L Area:**

Course Prefix: MGNT  
Course Number: 457  
Course Title: Technology and Innovation Management  
Credit Hours: 3  
New course:  Yes  No  
Revised course:  Yes  No

Is this course required or an elective for your degree program?  Required  Elective  
Is this course offered within your dept/school?  Yes  No  
If no, collaborating dept/school must also complete the remaining elements, and must sign below.

Course Rotation:  Fall  Spring  Intersession  Other (Explain below)  
Intended Frequency:  Every academic year  Every semester  Every other year  
 At least once every three years  Other

Projected enrollment need per academic year: 20

Signature of collaborating chair/director indicating acknowledgement for inclusion and designation if not offered in dept/school:  
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Real Area (L) Coverage: Each student in the program is required to take 9 credit hours from the following selection of courses:

- ENTR 240 - Social Entrepreneurship (3) OR ENTR 250 - Innovation & Entrepreneurship (3)
- ENTR 350 - Managing New Venture Creation (3)
- ENTR 425.- Entrepreneurial Leadership (3)
- ENTR 450.- Owning & Managing Your Own Business (3)
- MGNT 101 - Introduction to Business and Entrepreneurship (3)
- MGNT 323 - Human Resource Management (3)
- MGNT 330 - Managing Technology and Information Resources (3)
- MGNT 361 - Managing Professional Communication and Negotiation (3)
- MGNT 440 - Project & Event Management (3)
- MGNT 452 - Business Consulting (3)
- MGNT 457 - Technology and Innovation Management (3)

L Designated Course Required within the Program of Study Approved for Inclusion in the General Education Coursework: ENTR 240, ENTR 250, MGNT 101

L Area:

Learning Goal: To explore professional practice through the application of knowledge, skills, and critical reflection.

Describe assessment plan:

The Program plans to utilize the university-wide assessment measures for the area. The assessment results of Entrepreneurship minors will be reviewed by the Department Assessment Committee and the Department Curriculum Committee. Based on the reviews, the Curriculum Committee will make necessary changes in these three courses as all of the courses are offered in the Management Department.

<p>Learning Outcome 1: Students apply acquired knowledge and skills to develop professional identity or professional practice.</p>	<p>Description of learning outcome assessment plan:  Assessment will take place through new university approved universal assessment measure.</p>
<p>Learning Outcome 2: Students critically reflect on their learning, abilities, experiences, or role within professional contexts.</p>	<p>Description of learning outcome assessment plan:  Assessment will take place through new university approved universal assessment measure.</p>



Are existing material resources adequate to support this program alignment proposal?

Yes  No If not, what additional material resources would be needed?

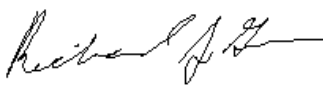
Are existing space resources adequate to support this program alignment proposal?

Yes  No If not, what additional space resources would be needed?

Are existing human resources adequate to support this program alignment proposal?

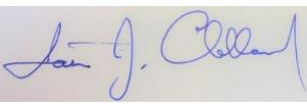
Yes  No If not, what additional human resources would be needed?

Department Curriculum Committee  
Recommendation:

Signature: 

Date: 11/17/2020

Chair/Dean on Behalf of Dept/School:

Signature: 

Date: 11/17/2020

College Curriculum Committee  
Approval:

Signature: 

Date: 11/17/2020

Dean/AVP Approval:

Signature: 

Date: 11/17/2020

REAL Council Recommendation:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty Senate Curriculum Committee  
Recommendation:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty Senate Approval:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Provost Approval:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_