

RADFORD UNIVERSITY
BOARD OF VISITORS

September 14, 2012, 9 a.m.
Board Room, Martin Hall
Radford University

APPROVED

MINUTES

MEMBERS PRESENT

Ms. Linda K. Whitley-Taylor, Rector
Mr. Milton C. Johns, Vice Rector
Ms. Nancy E. Artis
Mr. Anthony R. Bedell
The Honorable J. Brandon Bell
Ms. Mary W. Campbell
Mr. Matthew B. Crisp
Ms. Sandra C. Davis
Dr. Kevin R. Dye
Mr. Darius A. Johnson
Ms. Ruby W. Rogers
Ms. Georgia Anne Snyder-Falkinham
Ms. Wendy S. Tepper
Mr. Michael A. Wray
Dr. Laura J. Jacobsen (non-voting advisory faculty representative)
Ms. Emily V. Redd (non-voting advisory student representative)

MEMBERS ABSENT

Mr. Stephan Q. Cassaday

OTHERS PRESENT

President Penelope W. Kyle
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration
Mr. Donald B. Appiarius, Associate Vice President for Student Affairs and Dean of Students
Mr. Kenneth J. Bonk, Associate Vice President for Student Affairs and Director of Student Activities
Dr. Faye W. Gilbert, Dean of Business and Economics
Ms. Christy L. Jackson, Assistant Director of University Relations
Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology
Ms. Jo Ann Kiernan, Special Assistant to the President
Ms. Margaret D. McManus, University Auditor
Dr. Sam Minner, Provost and Vice President for Academic Affairs
Mr. James W. Noel, III, Assistant Attorney General, Commonwealth of Virginia
Ms. Lisa H. Ridpath, Associate Vice President for Finance and Administration
Dr. Deborah J. Robinson, Vice President for University Advancement
Dr. J. Orion Rogers – Dean of College of Science and Technology
Dr. Joseph P. Scartelli, Dean of Visual and Performing Arts
Dr. Mark R. Shanley, Vice President for Student Affairs
Mr. Chris Willis, Assistant Vice President and Chief Facilities Officer
Faculty, staff, students and guests

CALL TO ORDER

Ms. Linda K. Whitley-Taylor, Rector of the Board, called the meeting to order at 9 a.m. on Friday, September 14, 2012, in the Martin Hall Board Room.

INTRODUCTION OF GUESTS

Ms. Whitley-Taylor asked President Kyle to introduce any guests. President Kyle asked Ms. Christy L. Jackson, Assistant Director of University Relations, to introduce any guests and she reported none were present.

APPROVAL OF MEETING AGENDA

Mr. Milton C. Johns made the motion to approve the September 14, 2012 meeting agenda as published prior to the meeting. Ms. Nancy E. Artis seconded the motion, and the motion carried unanimously.

APPROVAL OF MINUTES

Ms. Whitley-Taylor asked for a motion to approve the minutes of the May 4, 2012 meeting of the Board of Visitors, as amended. Mr. Darius A. Johnson made the motion, Mr. Matthew B. Crisp seconded the motion and the motion carried unanimously.

CLOSED SESSION

Mr. J. Brandon Bell moved that the Board convene in a closed meeting, pursuant to § 2.2-3711 A (1) of the Freedom of Information Act, for the purpose of discussion of personnel matters, more specifically relating to the review of the candidates proposed for election as the advisory non-voting faculty representative to the Board. Ms. Artis seconded the motion. The motion passed unanimously.

RECONVENED SESSION

Following the closed session, the public was invited to return to the meeting. Rector Whitley-Taylor called the meeting to order and asked Mr. Bell to make the motion to return to open session.

Certification of Executive Meeting

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such executive closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

VOTE: yes – Ms. Nancy E. Artis
 yes – Mr. Anthony R. Bedell

 yes – Mr. Milton C. Johns
 yes – Mr. Darius A. Johnson

yes – Mr. J. Brandon Bell
yes – Ms. Mary W. Campbell
yes – Mr. Matthew B. Crisp
yes – Dr. Kevin R. Dye
yes – Ms. Sandra C. Davis

yes – Ms. Ruby W. Rogers
yes – Ms. Georgia Anne Snyder-Falkinham
yes – Ms. Wendy S. Tepper
yes – Ms. Linda K. Whitley-Taylor
yes – Mr. Michael A. Wray

ELECTION OF NON-VOTING ADVISORY FACULTY REPRESENTATIVE TO THE RADFORD UNIVERSITY BOARD OF VISITORS FOR 2012-2013

Mr. Crisp made a motion to elect Dr. Laura J. Jacobsen as the non-voting advisory faculty representative to the Board for the 2012-2013 term, in accordance with the discussions in the Closed Session. Mr. Johns seconded the motion and the motion was approved unanimously.

REPORT TO THE BOARD OF VISITORS FROM THE STUDENT REPRESENTATIVE

Ms. Emily V. Redd, non-voting student representative to the Board of Visitors reported to the Board on the various activities and special accomplishments of the students at Radford University. A copy of her report is attached hereto as *Attachment A*.

REPORT TO THE BOARD OF VISITORS FROM THE FACULTY REPRESENTATIVE

Dr. Laura J. Jacobsen, non-voting faculty representative to the Board of Visitors reported on issues of concern and interest to the faculty. A copy of the report is attached hereto as *Attachment B*.

REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE

Mr. J. Brandon Bell, Chair of the Academic Affairs Committee, reported that the committee met on September 13, 2012, and heard several informational updates and had one action item.

Mr. Bell stated that the committee heard a report from Dr. Laura Jacobsen, the President of the Faculty Senate, and heard several other informational reports, including a very positive enrollment update from Mr. James Pennix, Dean of Admissions.

He shared that the committee heard a report on the accomplishments of the Academic Affairs Division during 2011-2012 and on the areas of focus for 2012-2013 from Dr. Sam Minner, Provost and Vice President for Academic Affairs. Dr. Minner also reported to the committee on the Woodrow Wilson Visiting Fellow, who will be on campus October 29 – November 2, 2012 and the College Affordability Speaker Series that is planned.

Mr. Bell reported that there was a brief discussion in the meeting regarding differential tuition rates at the undergraduate level.

Mr. Bell recommended on behalf of the committee that the following resolution for revisions to the Teaching and Research Faculty Handbook be adopted:

Approval of the Resolution for Revisions to the Teaching and Research Faculty Handbook

The motion was seconded by Mr. Darius A. Johnson and the Board approved the Resolution unanimously. A copy of the Resolution is attached hereto as *Attachment C*.

REPORT FROM THE BUSINESS AFFAIRS AND MARKETING COMMITTEE

Mr. Darius A. Johnson, Chair of the Business Affairs and Marketing Committee, reported that the committee met on September 13, 2012, and received three informational updates and had five action items for the Board.

He reported the committee heard a report from Ms. Margaret D. McManus, University Auditor, regarding the University Discretionary Fund. She confirmed to the committee that one hundred percent of the expenditures reviewed were found to be in compliance with Board guidelines. She also reviewed the Charter for the Office of Audit & Advisory Services and reconfirmed her reporting relationship to the Committee. Other information presented included the FY2012 Activity Report, the FY 2013 Audit Plan, Budget and Staffing Summaries for FY 2012 and FY 2013, and a follow-up audit status report.

Mr. Johnson reported that Ms. Lisa H. Ridpath, Associate Vice President for Finance and Administration, provided a summary of unaudited revenue and expenditure activity for the year ending June 30, 2012. He explained that revenue and expenditures were at expected levels.

Mr. Johnson shared that Mr. Chris Willis, Assistant Vice President and Chief Facilities Officer, presented an update of RU's current and future capital projects. He also commended the University for exceeding the Small, Women and Minority (SWaM) spending goal on the College of Business and Economics capital project.

He reported the Business Affairs and Marketing Committee discussed the adoption of a resolution to approve the University's Six-year Plan (2012) and recommended that the Board adopt the following resolution:

Approval of Radford University's Six-Year Plan

Mr. Crisp seconded the motion and the Board approved the Resolution unanimously. A copy of the Resolution is attached hereto as ***Attachment D***.

Mr. Johnson recommended on behalf of the committee that the Board adopt the following resolution for Radford University's 2012-2013 Operating Budget:

Approval of Radford University's 2012-2013 Operating Budget

The motion was seconded by Ms. Georgia Anne Snyder-Falkinham and the Board approved the resolution unanimously. A copy of the Resolution is attached hereto as ***Attachment E***.

Mr. Johnson recommended on behalf of the committee that the Board of Visitors adopt the following resolution approving an Umbrella Capital Project to Renovate Residence Halls:

Approval of the Umbrella Capital Project to Renovate Residence Halls

Dr. Kevin R. Dye seconded the motion and the Board approved the Resolution unanimously. A copy of the Resolution is attached hereto as ***Attachment F***.

Mr. Johnson recommended on behalf of the committee that the Board approve the following resolution authorizing the University to initiate planning for the renovation of Whitt Hall using nongeneral funds:

Approval of Authorization for the University to initiate planning for the renovation of Whitt Hall using nongeneral funds

The motion was seconded by Mr. Crisp and the Board approved the Resolution unanimously. A copy of the Resolution is attached hereto as ***Attachment G***.

Mr. Johnson recommended on behalf of the committee that the Board approve the following resolution to request a capital project to initiate planning for the renovation of Curie Hall using nongeneral funds:

Approval of the a capital project to initiate planning for the renovation of Curie Hall using nongeneral funds

The motion was seconded by Mr. Crisp and the Board approved the Resolution unanimously. A copy of the Resolution is attached hereto as ***Attachment H.***

REPORT FROM THE GOVERNANCE AND ADMINISTRATION COMMITTEE

Ms. Nancy E. Artis, Chair of the Governance and Administration Committee, reported the committee met on September 13, 2012, and heard two informational updates and had one action item.

She reported that Mr. Danny M. Kemp, Vice President for Information Technology, gave an update on the revised Level II Information Technology Accessibility Standard, new technology installed in the College of Business and Economics (COBE) building, audio improvements to the auditoriums across campus and enhancements to the RUmobile app. He also reported there are now one hundred thirty-four new/ updated departmental websites, twenty-eight more in development and only twelve remaining to begin the migration to the new format. He discussed upgrades to the Banner system and to the Content Management System (CMS) and noted the extended hours for Young Hall, providing students with a place to study twenty-four hours per day, seven days a week.

Ms. Artis stated the committee heard a report from Mr. Robert G. Lineburg, Director of Athletics. Mr. Lineburg reported on the many positive accomplishments of the athletic teams that included Big South Conference Tournament wins, individual Big South wins and numerous student awards. He emphasized that RU recognized and supported scholar athletes and stressed that we hold them to the highest academic achievement. Mr. Lineburg noted the athletics department emphasized the need for giving back and community service and how this is embraced by the athletes. He announced the Hall of Fame luncheon, honoring former RU athletes and coaches and encouraged members of the Board to attend. He announced that the event was scheduled for October 6, 2012, during the Family Weekend and Alumni Homecoming Weekend.

Ms. Artis reported the committee had one action item, and following discussion, recommended on behalf of the committee that the Board adopt the following resolution:

Approval of Radford University's Weapons Regulation

The motion was seconded by Mr. Johnson and the Resolution was approved by the Board on the following roll-call vote:

VOTE:	yes – Ms. Nancy E. Artis	no – Mr. Milton C. Johns
	no – Mr. Anthony R. Bedell	yes – Mr. Darius A. Johnson
	yes – Mr. J. Brandon Bell	yes – Ms. Ruby W. Rogers
	yes – Ms. Mary W. Campbell	yes – Ms. Georgia Anne Snyder-Falkinham
	no – Mr. Matthew B. Crisp	no – Ms. Wendy S. Tepper
	yes – Dr. Kevin R. Dye	yes – Ms. Linda K. Whitley-Taylor
	yes – Ms. Sandra C. Davis	no – Mr. Michael A. Wray

A copy of the Resolution is attached hereto as ***Attachment I.***

REPORT FROM THE STUDENT AFFAIRS COMMITTEE

Mr. Matthew B. Crisp, Chair of the Student Affairs Committee, reported the committee met on September 13, 2012, and received several informational updates and had no action items. He reported that Dr. Mark R. Shanley, Vice President for Student Affairs, provided an update on a very successful series of fall semester opening events and gave positive feedback on the renovation of Moffett Hall.

Mr. Crisp reported Mr. Donald B. Appiarius, Associate Vice President for Student Affairs and Dean of Students, provided updates on initiatives that include revisions to the Standards of Student Conduct, alternative dispute resolution, student Bystander Intervention Training and staff training for Threat Assessment.

Mr. Crisp also reported that Mr. Kenneth J. Bonk, Associate Vice President for Student Affairs and Director of Student Activities updated the committee on student activities that included: plans for the Student Fitness and Wellness Center, expanded leadership development programs and the Radford After Dark programming.

Mr. Crisp shared that Ms. Redd, President of the Student Government Association (SGA), gave an oral report to the committee on the many events and activities the SGA had held and participated in since the May Board meeting.

REPORT FROM THE UNIVERSITY ADVANCEMENT AND ALUMNI RELATIONS COMMITTEE

Ms. Sandra C. Davis, Vice Chair of the University Advancement and Alumni Relations Committee, reported the committee met on September 13, 2012, and heard informational updates and had no action items. She reported Dr. Deborah J. Robinson, Vice President for University Advancement provided an overview on advancement and fundraising activities for fiscal year 2011-2012 and fiscal year 2012-2013 through August 31, 2012.

She reported that Dr. Robinson shared that current giving to the University was fifty-five percent from individuals and forty-two percent from corporations. A goal of six million dollars has been set for fundraising for 2012-2013, an increase of seven percent. Dr. Robinson reported that Advancement had established several new initiatives to enable them to reach this goal.

REPORT ON THE RADFORD UNIVERSITY FOUNDATION

Ms. Georgia Anne Snyder-Falkinham, Liaison to the RU Foundation Board, reported that the Foundation Board met on September 12, 2012. She reported the Foundation had moved the ownership for the Foundation's real estate holdings into limited liability corporations (LLC's) with the exception of any real estate currently for sale. She noted the Foundation had completed its annual audit with positive results and that the Investment Committee would meet in October. Ms. Snyder-Falkinham shared the Foundation planned to have the scholarship amounts ready for approval in November and that the Nominating Committee planned to select two new Board members for approval at the November meeting.

Ms. Snyder-Falkinham reported that currently the Foundation has \$41.7 million of which \$33 million is in investments and \$8 million is invested in land and buildings. She reported that the RU Real Estate Foundation has approximately \$8 million to oversee- made up primarily of the RU Corporate Park.

The Board took a short recess at 10:20 a.m. and reconvened at 10:30 a.m.

PRESIDENT'S REPORT

President Penelope W. Kyle reported to the Board on events and activities that have occurred at Radford University since the May Board meeting. A copy of her report is attached hereto as *Attachment J*.

CLOSED SESSION

Mr. Crisp moved that the Board convene in a closed meeting, pursuant to § 2.2-3711 A (1) and § 2.2-3711 A (3) of the Freedom of Information Act, for the purpose of discussion of personnel matters, more specifically relating to the performance evaluation, compensation and/or appointment of specific university employees and for the discussion or consideration of real estate matters. Ms. Artis seconded the motion. The motion passed unanimously.

RECONVENED SESSION

Following the closed session, the public was invited to return to the meeting. Rector Whitley-Taylor called the meeting to order and asked Mr. Crisp to make the motion to return to open session.

Certification of Executive Meeting

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VOTE:	yes – Ms. Nancy E. Artis	yes – Mr. Milton C. Johns
	yes – Mr. Anthony R. Bedell	yes – Mr. Darius A. Johnson
	yes – Mr. J. Brandon Bell	yes – Ms. Ruby W. Rogers
	yes – Ms. Mary W. Campbell	yes – Ms. Georgia Anne Snyder-Falkinham
	yes – Mr. Matthew B. Crisp	yes – Ms. Wendy S. Tepper
	yes – Dr. Kevin R. Dye	yes – Ms. Linda K. Whitley-Taylor
	yes – Ms. Sandra C. Davis	yes – Mr. Michael A. Wray

RATIFICATION OF THE PRESIDENT'S CONTRACT

Rector Whitley-Taylor asked for a motion to ratify President Penelope W. Kyle's contract which extends her employment with the University for five additional years. Mr. Crisp made the motion and Ms. Artis seconded the motion and the motion to ratify the contract passed unanimously.

OTHER BUSINESS

Ms. Whitley-Taylor asked President Kyle and her staff to prepare resolutions honoring the service of the

five outgoing members of the Radford University Board of Visitors:

Mr. H. René Fonseca
Mr. Thomas E. Fraim, Jr.
Mr. Stephen A. Musselwhite
Mr. Mark R. Pace
Mr. Ronald R. Wesley

ANNOUNCEMENTS

Ms. Whitley-Taylor announced that the next meeting of the Board of Visitors would be on November 8-9, 2012 in Radford. She announced the following 2012-2013 Board meetings:

February	(Date to be determined) Richmond, Virginia
May 9-10, 2013	Radford, Virginia (with Commencement on May 11 th)
August	(Board Retreat dates and location to be determined)
September 12-13, 2013	
November 7-8, 2013	

ADJOURNMENT

With no further business to come before the Board, the Rector adjourned the meeting at 11:40 a.m.

Respectfully Submitted
Kimberly Chiapetto, Secretary
Radford University Board of Visitors