# RADFORD UNIVERSITY
## Board of Visitors

**GOVERNANCE, ADMINISTRATION AND ATHLETICS COMMITTEE MEETING**
**3:45 P.M.**
**October 2, 2018**
**MARY ANN JENNINGS HOVIS MEMORIAL BOARD ROOM**
**THIRD FLOOR, MARTIN HALL, RADFORD, VA**

**DRAFT**
**MINUTES**

## COMMITTEE MEMBERS PRESENT
Dr. Rachel D. Fowlkes, Chair
Ms. Georgia Anne Snyder-Falkinham, Vice-Chair
Dr. Thomas Brewster
Ms. Lisa Throckmorton

## COMMITTEE MEMBER ABSENT
Mr. Gregory A. Burton

## OTHER BOARD MEMBERS PRESENT
Mr. Robert A. Archer
Dr. Jay A. Brown
Ms. Krisha Chachra
Ms. Karyn K. Moran
Ms. Nancy A. Rice
Ms. Myriah Brooks, Student Representative

## OTHERS PRESENT
Ms. Stephanie Ballein, Senior Associate Athletic Director
Ms. Sharon Barrett, Director of Athletics and Auxiliary Business Services
Mr. Scott Bennett, Assistant Athletics Director for Sport Performance
Ms. Lisa Blackwell, Director of Enterprise Systems
Ms. Kenna Colley, Interim Provost
Mr. Scott Davis, Associate Athletic Director
Mr. Cory Durand, Associate Athletic Director for External Operations
Mr. Chad Hyatt, Assistant Athletics Director for Sports Medicine
Dr. Angela Joyner, Executive Director of Career Services
Mr. Eric Lovik, Director of Institutional Research
Ms. Margaret McManus, University Auditor
Mr. Ed Oakes, Associate Vice President for Information Technology
Ms. Ashley Schumaker, Chief of Staff, Office of the President
Mr. Andrew Travis, Information Security Officer
Mr. Allen Wilson, Senior Assistant Attorney General, Commonwealth of Virginia
Other Radford University faculty and staff

## CALL TO ORDER
Dr. Rachel D. Fowlkes, Chair, formally called the Governance, Administration and Athletics Committee meeting to order at 4:12 p.m. in Mary Ann Jennings Hovis Memorial Board Room in Martin Hall.

## APPROVAL OF AGENDA
Dr. Fowlkes, Chair, asked for a motion to approve the October 2, 2018 agenda, as published. Ms. Georgia Anne Snyder-Falkinham so moved, Ms. Lisa Throckmorton seconded, and the motion carried unanimously.

## APPROVAL OF MINUTES
Dr. Fowlkes asked for a motion to approve the minutes of the May 3, 2018 meeting of the Governance, Administration and Athletics Committee, as published. Ms. Georgia Anne Snyder-Falkinham so moved, Ms. Throckmorton seconded, and the motion carried unanimously.

## INFORMATION TECHNOLOGY REPORT
Mr. Danny M. Kemp, Vice President for Information Technology and Chief Information Officer, briefed the Committee on the current information security projects, which included: Duo Two-Factor Authentication; Updating Information Security Standard; JCHS/RU Merger; Publishing the Incident Response Guide (CSIRT); Implementing Splunk Enterprise Security; Updating System Diagrams; Implementing Identity Finder; PHP/ASP Account/Site Review and Cleanup; Vulnerability Scanning and Remediation; and Updating Business Impact Analysis and Disaster Recover Plans (BIA/DRP).

Mr. Kemp presented the information security's most recent accomplishments and introduced the committee to Mr. Andrew Travis, Information Security Officer.

Mr. Kemp updated the Committee on the multi-function devices noting that a five-year contract with Virginia Business Systems was signed. One hundred and sixty-eight BizHub copiers across campus were replaced with Xerox devices. PaperCut was also implemented to help reduce unneeded prints jobs and minimize costs. An update was given on the Duo Two-Factor Authentication noting as of today 4,890 users are enrolled in Duo. All users are required to be enrolled by October 23, 2018.

Mr. Kemp showed a short video and gave an update on Banner 9. Banner 9 is being upgraded in stages with Administrative pages being first. The administrative pages were moved to production on September 24, 2018. End user training began in August during OurTurn and training will continue through fall 2018. Ms. Lisa Blackwell, Director for Enterprise Systems, was introduced to the Committee. Mr. Kemp thanked Lisa and other departments on campus for their hard work on the Banner 9 upgrade. A copy of Mr. Kemp's report is attached hereto as *Attachment A* and is made a part of hereof.

## INTERCOLLEGIATE ATHLETICS REPORT
Mr. Robert Lineburg, Director of Athletics, introduced Mr. Scott Bennett, Assistant Athletics Director for Sports Performance, and Mr. Chad Hyatt, Assistant Athletics Director for Sports Medicine. Mr. Bennett and Mr. Hyatt spoke about on the importance of ensuring the health and safety for student athletes and creating an environment that promotes the health, safety and well-being of the student-athlete.

Mr. Lineburg pointed out the academic excellence of the student-athletes noting that 32 students had a

perfect 4.0 in spring 2018, and 121 students were on the Dean's List with an overall department GPA of 3.1.  In competitive excellence, Radford ranks fourth in the Big South Sasser Cup.  In the Big South Conference Poll, men's soccer was second, women's soccer was fourth, volleyball was second, and both the men's and women's cross-country teams were selected inside the top six.

Mr. Lineburg released the goals for the 2019-2020 fund drive with a $1.2 million goal for new pledges and gifts to the Highlander Club and a goal of 1,500 members in the Radford Athletics Club.  In branding, the new Heritage Collection will be launched this fall.

Mr. Lineburg noted that on October 19, 2018 four new members would be introduced into the Radford University Athletics Hall of Fame-  Dr. Donald N. Dedmon, Ms. Nikki Porter, Mr. Denny Van Pelt and Ms. Jackie Clouse Snell.  A copy of Mr. Lineburg's report is attached hereto as *Attachment B* and is made a part of hereof.

## ADJOURNMENT
With no further business to come before the committee, Dr. Fowlkes, Chair, asked for a motion to adjourn. Ms. Georgia Anne Snyder-Falkinham made the motion and Ms. Lisa Throckmorton seconded. The meeting adjourned at 4:49 p.m.
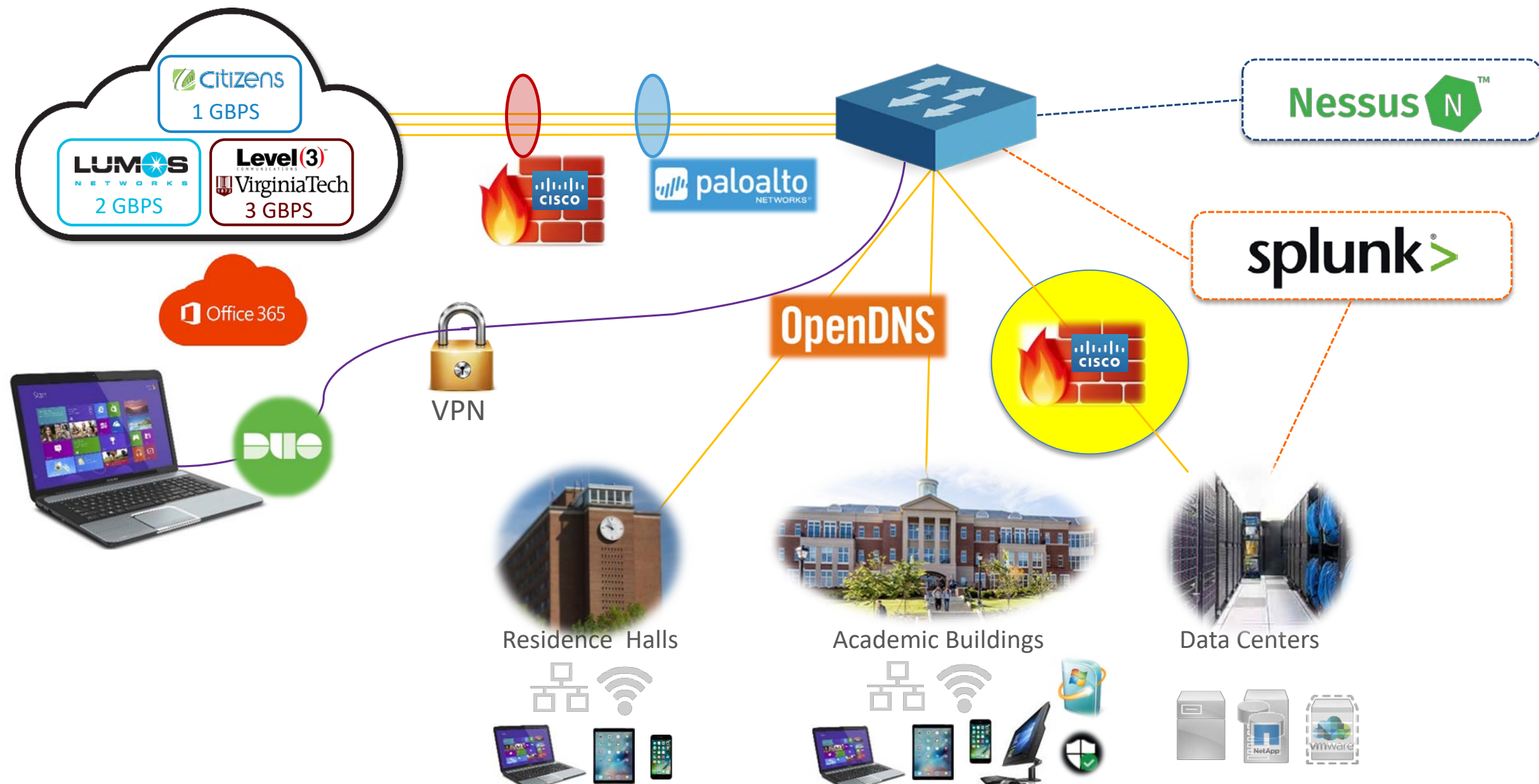
Respectfully submitted,


Sharon Ratcliffe
Executive Assistant to the Vice President for information Technology

# Agenda

- Information Security Update
- Multi-Function Device Update
- Banner 9 Update
- Highlights since April 2018

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Citizens
1 GBPS

LUMOS
NETWORKS
2 GBPS

Level(3)
COMMUNICATIONS
VirginiaTech
3 GBPS

Office 365

CISCO

paloalto
NETWORKS

Nessus N™

splunk>

OpenDNS

CISCO

VPN

DUO

Residence Halls

Academic Buildings

Data Centers

NetApp    vmware

# Information Security - Current Projects

| Project | Start Date | End Date |
|---|---|---|
| Implement Duo Two-Factor Authentication | 9/25/17 | Fall 2018 |
| Update Information Security Standard | 5/1/18 | Fall 2018 |
| JCHS/RU Merger | 6/25/18 | Fall 2019 |
| Publish Incident Response Guide (CSIRT) | 7/9/18 | Fall 2018 |
| Implement Splunk Enterprise Security | 7/23/18 | Fall 2018 |

# Information Security - Current Projects

| Project | Start Date | End Date |
|---|---|---|
| Update System Diagrams | 8/1/17 | Summer 2019 |
| Implement Identity Finder | 9/26/17 | Summer 2019 |
| PHP/ASP Account/Site Review & Cleanup | 7/2/18 | Fall 2018 |
| Vulnerability Scanning & Remediation | 7/18/18 | Fall 2018 |
| Update Business Impact Analysis and Disaster Recover Plans (BIA/DRP) | 7/18/18 | Summer 2019 |

# Information Security: Recent Accomplishments

- Completed the first phase setup of a Security Incident and Event Monitor (SIEM) system with Splunk Enterprise Security

- Updated the third-party vendor review procedure to ensure we adequately assess the risk of hosted systems and maintain the documents needed to satisfy an audit

- Segmented the student network and printers from the faculty/staff network to increase security and control access between the different user groups

# Information Security: Duo Two-Factor Authentication

- The Duo two-factor authentication project is on track with a requirement for all users (faculty, staff, students, alumni) to be enrolled by October 23, 2018.

- As of September 24, 2018, we have 3,107 users enrolled in Duo.

- DoIT has held multiple information sessions with academic and administrative departments.

- A Duo website was created with an overview of the project and links to documentation.

- More than 30 articles were added to ITOneStop Knowledge Base to assist with enrollment, authentication and frequently asked questions.

- University Relations created a short video and digital signage content to illustrate how to enroll in Duo and why we are taking advantage of two-factor authentication; the video will be shared on social media and the main website.

- We will continue to have information sessions to aid in the adoption of Duo for our campus community.

# Multi-Function Device (MFD) Update

- Five-year contract with Virginia Business Systems
- 168 BizHub MFD's (Copiers) replaced with Xerox devices. (July / August)
- Monthly Fixed Cost + Per Page Cost
- Training ongoing through the Fall semester
- Enhanced User Interface
- Touch Screen "App" functionality for future flexibility
- PaperCut implemented to help reduce unneeded print jobs and minimize accidental color printing
- printreleaf reforestation planting of one tree for every 8,333 sheets of paper

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# Banner 9 Update

ellucian.

- **Radford University is upgrading in stages with Administrative Pages being first.**
- Banner 9 project team continues to meet to ensure smooth transition.
- Team consists of both technical and functional area representatives.
- Production servers are deployed and optimized for performance by the database and infrastructure teams.
- Multiple system installs, configurations and upgrades have been completed to ensure the new development and production environments are fully secure and functional.
- Testing has been completed.
- End user training that began at August Our Turn was well attended and well received.
- Training will continue throughout Fall 2018.
- **Banner 9 Administrative Pages were moved to production - September 24, 2018.**
- Banner 8 INB is no longer be available for general use.
- Banner 8 Self Service Banner will not change at this time.

# Agenda

- Student-Athlete Experience
- Culture
- Academic Excellence
- Competitive Excellence
- Resource Development
- Branding
- Special Event

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# Student-Athlete Experience

- Standards of care to ensure health and safety for specific concerns

- All-staff education

- Collaborative effort between sports medicine and sports performance

- Creating an environment that promotes the health, safety and well-being of the student-athlete

# Culture

- NCAA infractions/enforcement process

- Main types/categories of recent major infractions cases

- Academic integrity issues

- International student-athletes

- Head Coach control

- Off-court conduct issues for coaches

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# Academic Excellence

## Spring 2018

- Perfect 4.0 - 32 student-athletes

- Dean's List  - 121 student-athletes

- Fourteen programs over 3.0

- Three programs over 3.5

- Highest team GPA - volleyball 3.6  and women's cross country 3.6

- Department GPA - 3.1

# Competitive Excellence

**Big South Sasser Cup**

**Standings 2017-2018**

| Sasser Cup Award | Average |
|---|---|
| 1 - Liberty | 8.85 |
| 2 - Campbell | 8.31 |
| 3 - High Point | 8.28 |
| 4 - Radford | 6.48 |
| 5 - Charleston Southern | 5.86 |
| 6 - Winthrop | 5.60 |
| 7 - UNC Asheville | 5.02 |
| 8 - Gardner-Webb | 4.45 |
| 9 - Longwood | 4.25 |
| 10 - Presbyterian College | 3.88 |

Intercollegiate Athletics

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# Competitive Excellence

- Men's Soccer tabbed 2nd in Big South Conference poll; Kieran Roberts named attacking player of the year

- Women's Soccer picked 4th in Big South Conference poll

- Volleyball picked 2nd in Big South Conference poll; Haley Kleespies and Stephanie Neast named preseason all-conference squad

- Both the Radford men's and women's cross country teams were selected inside the top six of the Big South Conference polls.

# Resource Development

Goals for 2018-2019 Fund Drive Year:

- Total New Pledges and Gifts to Highlander Club $1,200,000

- Membership in Radford Athletics Club 1,200 Members

# Resource Development

Radford Sports Properties Revenue (2017-18):

- Overall Revenue: $354,125 ($257,875 cash, $96,250 trade)


Radford Sports Properties Revenue Update (2018-19):

- Overall Revenue: $292,840 ($205,340 cash, $87,500 trade)

- Overall Percentage to Budget: 76% ($385,000)

- Cash Revenue Target: 71% ($290,000)

- Trade Revenue Target: 92% ($95,000)

# Branding

Licensing Revenue:
- FY18 - $81,803
- FY17 - $76,130

FY18 - 8% increase over previous year

What's New?
- Launch of the new Heritage Collection coming this fall

- ESPN+ Package: Radford Athletics will produce over 80 live events that will be streamed through the new ESPN+ platform. The events are paid subscription. Everything will be produced in-house.

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# Special Event

# End of Board of Visitors Materials