Governance, Administration and Athletics Committee

February 2019

RADFORD UNIVERSITY

Board of Visitors



GOVERNANCE, ADMINISTRATION AND ATHLETICS COMMITTEE MEETING 4:30 P.M. **

FEBRUARY 7, 2019 MARY ANN JENNINGS HOVIS MEMORIAL BOARD ROOM THIRD FLOOR, MARTIN HALL, RADFORD, VA

DRAFT AGENDA

CALL TO ORDER Dr. Rachel D. Fowlkes, Chair

APPROVAL OF AGENDA Dr. Rachel D. Fowlkes, Chair

APPROVAL OF MINUTES Dr. Rachel D. Fowlkes, Chair

o December 6, 2018

REPORTS

o Information Technology Report Mr. Danny M. Kemp, Vice President for

Merger Information Technology Information Technology and Chief Subcommittee Update

• Highlights of Major Accomplishments Information Officer

o Intercollegiate Athletics Report Mr. Robert G. Lineburg, Director of

• Academic Achievement Intercollegiate Athletics

• Graduation Success Rate/Retention

• Competitive Excellence

• Resource Development

Special Events

OTHER BUSINESS Dr. Rachel D. Fowlkes, Chair

Upcoming Nominations for Board Officers

Name of Committee

ADJOURNMENT Dr. Rachel D. Fowlkes. Chair

** All start times for committees are approximate only. Meetings may begin either before or after the listed start time as committee members are ready to proceed.

COMMITTEE MEMBERS

Dr. Rachel D. Fowlkes, Chair

Ms. Georgia Anne Snyder-Falkinham, Vice-Chair

Dr. Thomas Brewster

Mr. Gregory A. Burton

Ms. Lisa Throckmorton

February 2019 Meeting Materials

RADFORD UNIVERSITY

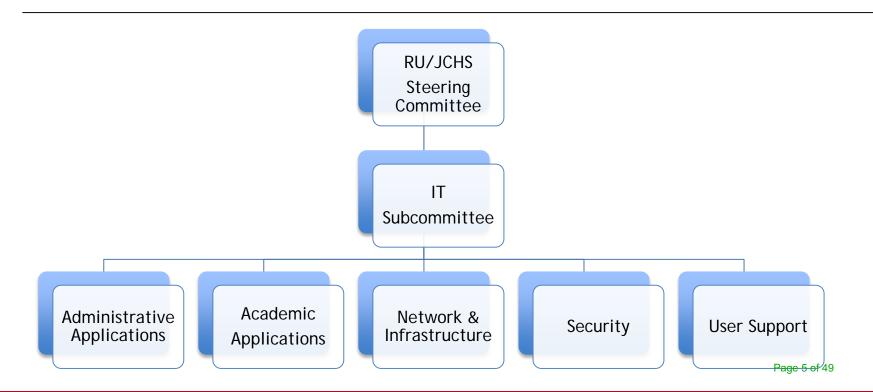
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Information Technology Subcommittee Update

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Page 4 of 4

IT Subcommittee Structure











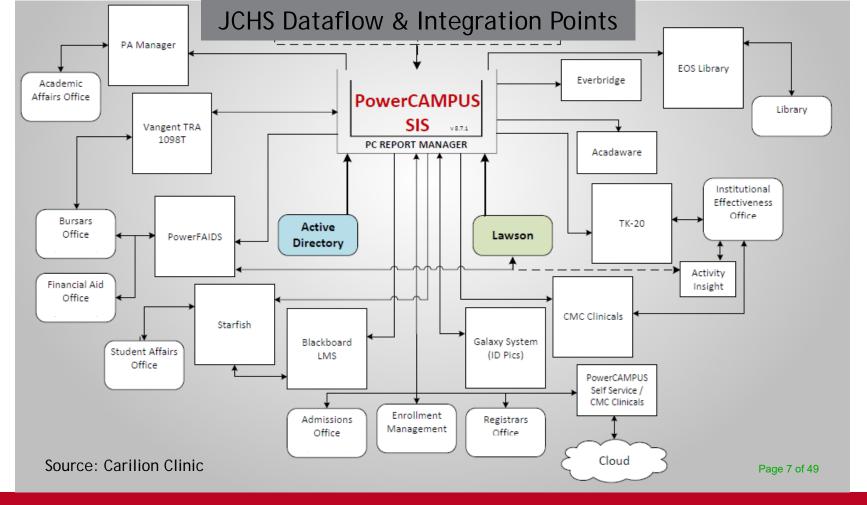








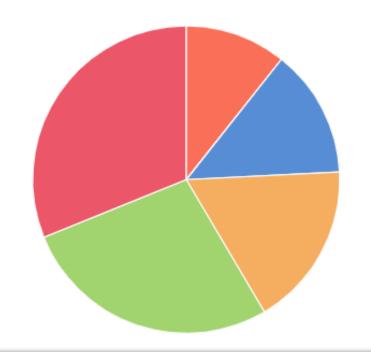




Primary Topical Areas

- Data Migration and System Consolidation
 - ERP System (Power Campus & Banner)
 - Learning Management System (Blackboard & D2L)
 - Student Advising (Starfish)
- Network & Infrastructure (Internet, WiFi, Phones, Email ...)
- User Support (Help Desk, Computers, Classrooms, Training ...)
- Security/Identity Management (Account Provisioning, Emergency Alerts ...)

Page 8 of 49





JCHS Radford Merger Project Technology Task Status

As of February 6, 2019

Sample Task List in Zoho Projects

TASK	OWNER	STATUS 🛇	DUE DATE	PHASE
Security Training in Security on 26 Aug, 2019				
Confirm JCHS FacStaff in EntSys Data Pull from Banner	Andrew Travis	On Hold	08-12-2019	Phase II
Add Task				
Clinical Engineering in User Support on 26 Aug, 2019 ↓ ♣				
Work with CE to update inventory for RU and JCHS assets	mbvest	Planning	03-01-2019	Phase I
Obtain GE Service Agreement and Share with Finance Committee (Ed)	Kemp, Danny, mbvest	Planning	03-01-2019	Page 9 of 49

Page 9 of 49

JCHS Radford Merger IT Subcommittee Weekly Project Task Report

Learning Management System Create Jefferson faculty accounts in D2L Create Sandbox courses for Jefferson faculty Ed Oakes Backlog Backlog BBD High O3-Jun-19 O7-Jun-19 D2L training for Jefferson faculty Ed Oakes Backlog BBD High O3-Jun-19 O7-Jun-19 D1-Jun-20 Determine how Blackboard is populated Fall 2019/Spring 2020 Determine how Blackboard bata Load if Needed Unassigned Determine Fadford IPs can be used in Roanoke Determine Tadford IPs can be used in Roanoke Determine access needs for library resources Ed Oakes Backlog Phase I None Determine Tadford IPs can be used in Roanoke Determine access needs for library resources Ed Oakes Backlog Phase I None Unassigned Backlog Phase I None O4-Feb-19 O1-Apr-19 Waldate Library Plan for Loading Records into Catalog Unassigned Unassigned Backlog Phase I None O4-Feb-19 O1-Apr-19 Waldate Library Plan for Loading Records into Catalog Unassigned Backlog Phase I None O4-Feb-19 O1-Apr-19 Waldate Library Plan for Loading Records into Catalog Unassigned Backlog Phase I None O4-Feb-19 O1-Apr-19 Waldate Library Plan for Loading Records into Catalog Unassigned Create export from Banner of JCHS alumni for Raiser's Edge Load Alumni Data from JCHS alumni for Raiser's Edge Ancillary Systems RUPD James Perkins request for coding from Banner to feed Door Access imports Creation of Sharing, migration and testing environment Creation of Sharing, migration and testing environment Creation of Sharing, migration and conversion test database Creation of Sharing, migration and conversion test database Creation of Banner forces to Gook, Connie S. In Progress Phase I None O7-Jan-19 O	Work Group	Tasks	Resources	Status	Phase	Priority	Start Date	End Date	
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Network Connectivity Plan



Post Merger IT Support

Radford University

- Administrative Systems
- Academic Systems
- RU Network and Infrastructure
- IT Security
- Technology Assistance

RU Staff at Community Hospital (Roanoke)

- On-Site User Support
- Classroom, Lab and Computer Support
- End User Training

Carilion Technology Services Group (TSG)

- Telephones
- Hospital Network
- Legacy Applications until Decomissioned

370 Devices

45 Applications

260 Employees

1100 Students

Page 12 of 49

Discussion

Page 13 of 49

Division of Information Technology (DoIT)

Highlights of Major Accomplishments November 10, 2018 – January 9, 2019

Service Catalog Update Project

- Work continues on the project to update, enhance and improve access to the DoIT Service Catalog.
- The new Service Catalog that will be housed in ServiceNow is slated to be available from ITOneStop and the DoIT website this spring.

Project Management Support

- The DoIT Strategic Plan updates continue with a plan to publish the new plan in May 2019.
- New features and customizations continue to be added to Zoho projects to meet the needs of DoIT project managers.

Identity Services

Completed the annual user recertification for sensitive systems.

Walker Hall 279

Planning work is underway to update the AV technology in Walker Hall 279.

New Classroom Podiums

 New height adjustable podiums were installed in Young 221 and Center for the Sciences M-70.

McConnell Library

• Installed two large LED TV monitors at main building entrance. These monitors will provide a map of the building and event information.

IMPACT Program Technology Enhancements

- Updated network connections at RU Corporate Park to accommodate space changes.
- Filled a technology specialist position to assist with technology needs of the IMPACT program.
- Enterprise Systems continues to work toward full automation of the Admissions process and registration.

Server Upgrades for Nursing Simulation Center Completed

• DolT staff worked with the vendor and the Nursing Simulation Center staff to complete an upgrade to new server hardware for the simulation center in Cook Hall and Roanoke.

VMWare Hardware and Software Upgrades

 DoIT completed hardware and software upgrades to the VMWare virtualization infrastructure, upgrading to the latest software release as well as replacing eight older servers with four new higher performance servers.

Planning for Off-Campus Apartment Network Wiring

 DolT is in the planning phase of a project to enhance network connectivity to the university managed off-campus apartments. DolT is currently working to identify the exact scope of work to be prepared for upgrades during the summer of 2019.

Page 14 of 49

Reed / Curie Wiring and AV Layouts

 DolT staff are working closely with Capital Outlay and Construction as well as the contractor to coordinate the final wiring locations in Reed/Curie as well as final planning for the AV infrastructure for the building renovation project.

Printing Services

- Installed a Xerox Versant 180 digital color press to enhance productivity and media handling capabilities.
- Supported Admissions with: 3500 copies of Admitted Student 20-page booklets, Scholarship Certificates, 12,000+ Large Envelopes, and over 22,000 postcards and folding cards with addressed envelopes.

Technology Support Services Customer Service Enhancement Training

 On January 11th, all full time Technology Support Services employees will participate in a half-day training event devoted to improving customer service. DoIT trainers have designed this event in collaboration with the Human Resources Training and Development Coordinator. A range of topics including personal work preferences, what it means to work together as a team, defining our service baseline, and focusing on the customer perspective during every interaction will be covered.

OurTurn Sessions

- DoIT continues to collaborate with the Faculty Development Center and Center for Innovative Teaching and learning to offer training to faculty and staff during Our Turn.
 During the January Our Turn event, DoIT provided sessions including the following topics:
 - D2L Advanced features in our learning management system for faster grading, plagiarism detection, quiz building, grammar checking, and leaner statistics
 - o Office 365 OneDrive and O365 Groups
 - o Microsoft Office Excel and OneNote
 - Advanced iPad Features
 - o Zoom Video Conferencing

Technology Support Services Statistics

- Processed 1,495 support requests between November 10 and January 7.
- 12 technology-training workshops were offered to provide faculty and staff with opportunities to enhance their technology skills.
- 770 web enabled video meetings were conducted between November 10 and January 9.

Banner 9

Banner 9 Self Service implementation planning has begun.

English Language Culture Program

• Planning continues to design processes for the implementation of the new English Language Culture Institute.

Ellucian Ethos

 The Ellucian Ethos integration platform has been installed and ready for development activity.

JCHS Data Migration

• Development and testing has begun for the data migration to Banner for new and returning JCHS students.

Banner Payroll/HR/Budget Revitalization Project

• Work continues with the Ellucian consultant for improving business and technical processes in these Banner modules.

IMPACT Cybersecurity Program Completion

- The Information Security Officer (ISO) completed the IMPACT program's year-long Cybersecurity certificate in November.
- Courses included cybersecurity fundamentals, penetration testing, network security and ethics. The ISO is using the knowledge gained from the courses to be more aware of the threat landscape and advance the University's security program.

Computer Security Incident Response Team Guide

- The ISO formed the Computer Security Incident Response Team (CSIRT) to respond in the
 event of a major security incident. Examples of these major events include server
 compromise, systems outages due to malicious activities and data breaches.
- The CSIRT held a kick-off meeting to discuss roles, responsibilities and workflow of incident response.

Role Based Training

- DoIT redesigned the role-based training for systems and application administrators and published it as a course to the learning management system (Desire2Learn). This allows the administrators to take the course at their convenience rather than scheduling a face to face class.
- The ISO delivered the first role-based class to DoIT System Owners. System Owners are responsible for IT systems and oversee access, operation, backup and restoration of their systems. This class ensures System Owners are aware of their responsibilities.

Data and Information Management Program Mentoring

- Staff from DolT mentored some Masters students in the Data and Information Management (DAIM) program. Two of these students utilized Splunk to analyze large data sets for the Division.
- The Splunk dashboards that were created by the students will be useful to the Division.
 One of the students will be hired as a student worker this semester to continue this work in Splunk.

Duo Two-Factor Authentication

- The mandatory enrollment process for active alumni accounts was rolled out on December
 4, 2018 prompting alumni to enroll in Duo before logging into MyRU.
- The majority of active users have activated Duo on their account with over 15,400 accounts currently enrolled.
- New functionality was added to the Duo Management Portal for users to print a list of 10 backup passcodes that do not expire and can be used when registered devices are not available.
- Planning for securing the VPN, club accounts and other systems continues with the Duo project now slated for completion in spring 2019.

Intercollegiate Athletics

RADFORD UNIVERSITY

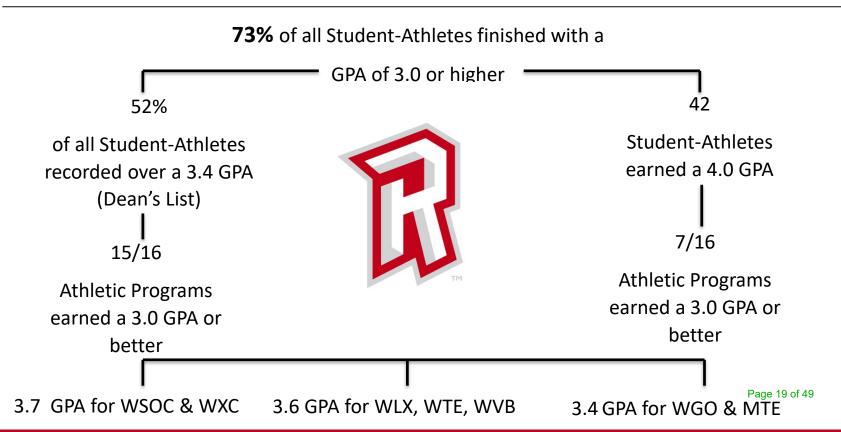
Page 17 of 49

Board of Visitors February 7, 2019

Agenda

- Academic Achievement
- Graduation Success Rate/Retention
- Competitive Excellence
- Resource Development
- Special Events

Fall 2018 Academic Achievement



NCAA Division I Academic Unit - Graduation Success Rate

Required benchmarks to receive the NCAA Division I Academic Unit starting in 2019-2020:

- 1. Graduation Success Rate (GSR) of the average single year score of all student-athletes at the individual level equal to or greater than 90 percent.
- 2. Difference between student-athlete and student body Federal Graduation Rates (FGR) equal to greater than 13 percentage points.
- 3. Academic Performance Rate (APR) is equal to or greater than 985 based on average of single year scores for all teams.

	Requirement	Institution Data		Requirement Met		
GSR	90%	94%		Yes		
FGR	>=13%	SA FGR Student Body FGR Difference	68% 55% 13%	Yes		
APR	985	964		No Page 20 of 49		

Competitive Excellence

BIG SOUTH SASSER CUP STANDINGS

1.	High Point	9.75
2.	Campbell	8.67
3.	Radford	8.60
4.	Charleston Southern	8.20
5.	USC Upstate	6.65
6.	UNC Asheville	5.85
7.	Presbyterian College	5.54
8.	Winthrop	4.95
9.	Longwood	4.81
10.	Gardner-Webb	4.79
11.	Hampton	2.25



Page 21 of 49

Competitive Excellence

Current Standings:

Men's Basketball Women's Basketball Women's Indoor Track and Field

Spring Sports Update:

Baseball
Softball
Men's and Women's Golf
Women's Lacrosse
Men's and Women's Tennis



Page 22 of 49

Resource Development

Fund Drive Year:

	Total New Pleds	es and Gifts	to Highlander Clu	s \$348,040
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Membership in Highlander Club
 912 members

Radford Sports Properties Revenue Update:

•	Overall Revenue:	\$348,290
	Orcial increliae.	33 10.E/C

- Overall Percentage to Budget: 90% (\$387,000)
- Cash Revenue Target: 86% (\$290,000)
- Trade Revenue Target: 104% (\$95,000)

\$6K away from matching 2017-18 revenue

Licensing and Royalties:

- 4th Quarter of 2018 \$26,116.19 (27% coming from new Rowdy Red Collection)
- YTD \$82,758.01 Page 23 of 49

Special Events

Winter Celebration

Men's & Women's Basketball Alumni Weekend February 23

Highlander Pride Weekend April 25, 26 and 27

RUby's Student-Athlete Awards Banquet April 29

Graduation Cording Ceremony May 10

RADFORD



Discussion

Page 25 of 49

December 2018 Minutes

RADFORD UNIVERSITY

Board of Visitors



GOVERNANCE, ADMINISTRATION AND ATHLETICS COMMITTEE MEETING 3:30 P.M.

December 6, 2018 MARY ANN JENNINGS HOVIS MEMORIAL BOARD ROOM THIRD FLOOR, MARTIN HALL, RADFORD, VA

DRAFT

Minutes

COMMITTEE MEMBERS PRESENT

Dr. Rachel D. Fowlkes, Chair

Ms. Georgia Anne Snyder-Falkinham, Vice Chair

Dr. Thomas Brewster

Ms. Lisa Throckmorton

COMMITTEE MEMBERS ABSENT

Mr. Gregory A. Burton

OTHER BOARD MEMBERS PRESENT

Mr. Mark S. Lawrence, Rector

Mr. Robert A. Archer, Vice Rector

Dr. Jay A. Brown

Ms. Krisha Chachra

Dr. Susan Whealler Johnston

Dr. Debra K. McMahon

Ms. Karyn K. Moran

Ms. Nancy A. Rice

Ms. Myriah Brooks, Student Representative (Non-voting Advisory Member)

OTHERS PRESENT

Dr. Brian O. Hemphill, President

Ms. Karen Casteele, Secretary to the Board of Visitors and Special Assistant to the President

Dr. Kenna Colley, Interim Provost and Vice President for Academic Affairs

Mr. Danny M. Kemp, Vice President for Information Technology and Chief Information Officer

Ms. Wendy Lowery, Vice President for University Advancement

Ms. Kitty McCarthy, Vice President for Enrollment Management

Mr. Chad Reed, Vice President for Finance and Administration and Chief Financial Officer

Ms. Ashley Schumaker, Chief of Staff and Vice President for University Relations

Dr. Susan Trageser, Vice President for Student Affairs

Mr. Allen Wilson, Senior Assistant Attorney General, Commonwealth of Virginia

Other Radford University faculty and staff

CALL TO ORDER

Dr. Rachel D. Fowlkes, Chair, formally called the Governance, Administration and Athletics Committee meeting to order at 3:37 p.m. in the Mary Ann Jennings Hovis Memorial Board Room in Martin Hall.

APPROVAL OF AGENDA

Dr. Fowlkes asked for a motion to approve the December 6, 2018 agenda, as published. Ms. Georgia Anne Snyder-Falkinham so moved, Ms. Lisa Throckmorton seconded, and the agenda was unanimously approved.

APPROVAL OF MINUTES

Dr. Fowlkes asked for a motion to approve the minutes of the October 2, 2018 meeting of the Governance, Administration and Athletics Committee, as published. Ms. Snyder-Falkinham so moved, Ms. Throckmorton seconded, and the minutes was unanimously approved.

INFORMATION TECHNOLOGY REPORT

Vice President for Information Technology Danny M. Kemp presented the Division's current and future project initiatives and projected completion timelines to the Committee. Mr. Kemp shared that the IMPACT Program, Jefferson College merger, Reed and Curie Halls renovation and on-going security are among the high-priority areas. Vice President Kemp also shared the process for project management by categorizing the job as either strategic or operational. If the project is strategic, it affects the long-term success of the University and is the responsibility of senior management. If the project is operational, it sustains the immediate business functions and is the responsibility of functional managers. The project is then characterized by priority and size. Dr. Susan Whealler Johnston asked which department has the responsibility of analytics and Vice President Kemp stated that the Division of Information Technology is working closely with Institutional Research in descriptive analytics. A copy of the presentation is attached hereto as *Attachment A* and is made a part hereof.

INTERCOLLEGIATE ATHLETICS REPORT

Director of Athletics Robert Lineburg provided an update of recent activities in Intercollegiate Athletics. Mr. Lineburg pointed out the outreach and service projects of the student-athletes included Fear 2 Freedom, the Radford Gives Back Food Drive with over 1,200 food items collected and the Hurricane Florence Fund Drive. Sharing academic excellence achievements, Mr. Lineburg noted four student-athletes were on the Big South All-Academic Team and recognized Jessica Wollmann of Women's Soccer as the Big South Scholar-Athlete of the Year. In competitive excellence, Men's Soccer came in second in the regular season with Women's Soccer finishing 1st. Volleyball finished 2nd in regular season. Currently, Women's Basketball is 3-3 and Men's Basketball is at 6–2 for the season with wins over Notre Dame and Texas. Mr. Lineburg reviewed the resource development with 660 members in the Highlander Club and the overall revenue above \$335,000. Upcoming special events will be the Winter Celebration for Men's and Women's Basketball Alumni Weekend held on February 23, 2019. A copy of the presentation is attached hereto as *Attachment B* and is made a part hereof.

OTHER BUSINESS

Dr. Fowlkes tabled the discussion of the name of the Governance, Administration and Athletics Committee.

ADJOURNMENT

With no further business to come before the committee, Dr. Fowlkes requested a motion to adjourn. Ms. Snyder-Falkinham made the motion, Ms. Lisa Throckmorton seconded, and the motion was unanimously approved. The meeting adjourned at 4:39 p.m.

Respectfully submitted,

Ms. Sharon Ratcliffe
Executive Assistant
to the Vice President for Information Technology and Chief Information Officer
Secretary to the Committee

Information Technology Report



Page 30 of 49

Agenda

- Highlights of Major Accomplishments
- Current Initiatives
- Future Initiatives

Project Categorization

Strategic



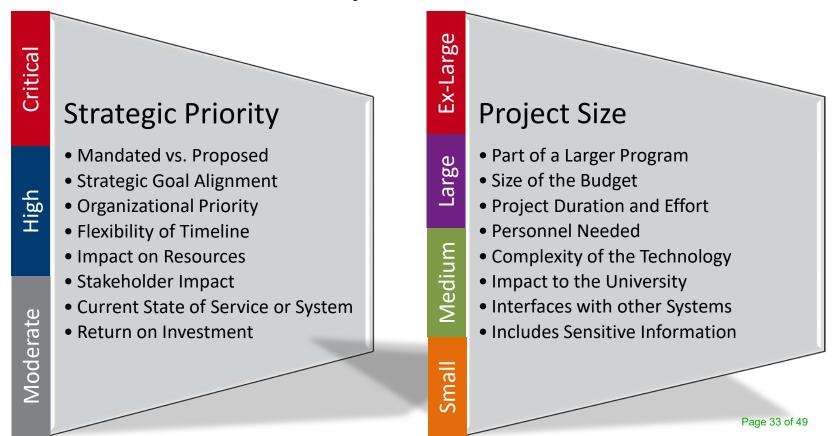


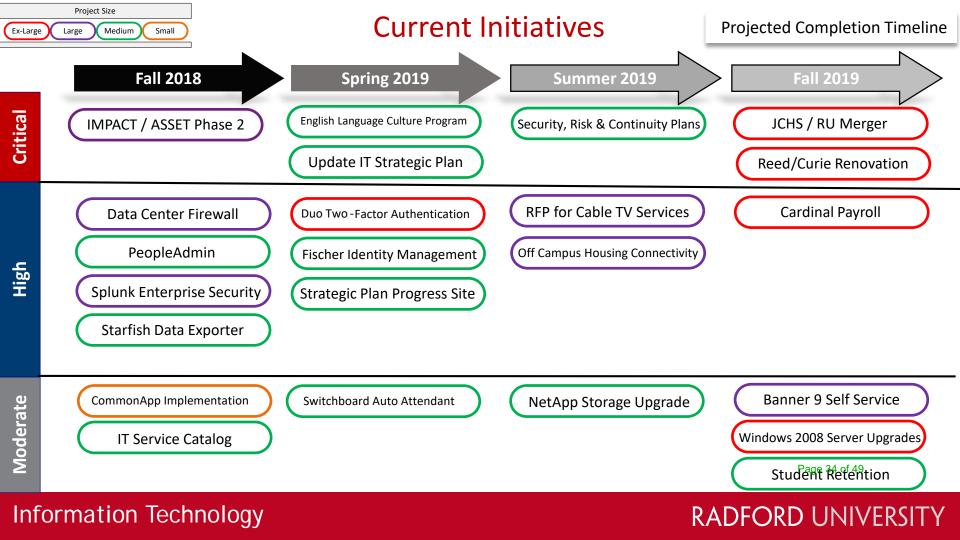
- Shapes the organization and its resources
- Responsibility of senior management
- Creates a unique product or service
- Concerned with long term success of the organization

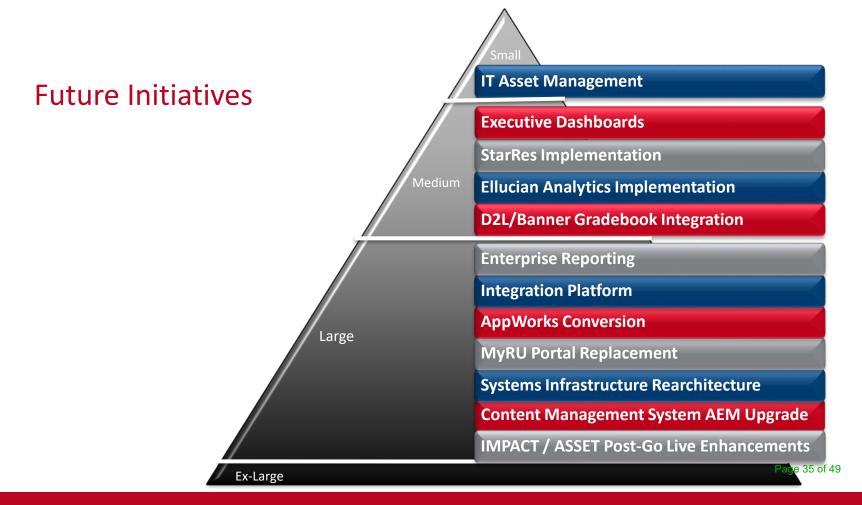
- Sustains the organization with necessary modifications
- Responsibility of functional managers
- Continuous or repetitive
- Concerned with immediate needs of business functions

Page 32 of 49

Project Assessment







Discussion

Page 36 of 49

Intercollegiate Athletics

RADFORD UNIVERSITY

Page 37 of 49

Board of Visitors December 6, 2018

Agenda

- Student-Athlete Experience
- Culture
- Academic Excellence
- Competitive Excellence
- Resource Development
- Branding
- Special Event

Page 38 of 49

Student-Athlete Experience

Outreach and Service

- Fear 2 Freedom
- Radford Gives Back Food Drive -Collected Over 1,200 Food Items
- Big South Conference SAAC Members Participate in Hurricane Florence Fund Drive

Leadership

- Jenny Davis, Women's Lacrosse, and Laney Corbin,
 Women's Basketball, Participated in Big South Conference
 Student-Athlete Leadership Retreat in Charlotte
- Jessica Wollmann, Women's Soccer, Nominated for the Prestigious John Wooden Citizenship Cup Award



Page 39 of 49

Culture

- EADA Report Submitted October 15, 2018 Compliance with Title IX
- National Letter of Intent Signing Day November 14, 2018
- Strategic Plan



Page 40 of 49

Academic Excellence

Big South All-Academic Team
Juan Cisneros - Men's Cross Country
Percie Lyons - Women's Cross Country

Ben Thiss - Men's Soccer

Valerie Gonzalez - Volleyball

Big South Scholar-Athlete of the Year Jessica Wollman - Women's Soccer



age 41 of 49

Competitive Excellence

Men's Soccer

Amadou Macky Diop — First Team All-Big South and Co-Freshman of the Year Kieran Roberts — First Team All-Big South Myles York — Second Team All-Big South Victor Valls — Second Team All-Big South Sam Farrell — Freshman All-Big South Thure Ilgner — Freshman All-Big South



Women's Soccer

Coach Ben Sohrabi — Coach of the Year
Jasmine Casarez — Attacking Player of the Year
Jordan Lundin — First Team All-Big South
Nelia Perez — First Team All-Big South
Kayla Thomas — First Team All-Big South and AllFreshman Team
Jane Everett — Second Team All-Big South
Courtenay Kaplan — Second Team All-Big South
Reese Degan — Freshman All-Big South
Helena Gonzalez — Freshman All-Big South

Page 42 of 49

Competitive Excellence

Volleyball

Stephanie Neast - First Team All-Big South Mallory McKnight - First Team All-Big South Haley Kleespies - Second Team All-Big South Valerie Gonzalez - Honorable Mention Grace Green - Freshman All-Big South

Men's and Women's Basketball

- Both programs selected as 2018-19 Big South Conference Preseason Favorites
- Senior forward Ed Polite Jr. named to the Big South Preseason All-Conference First Team and redshirt sophomore guard Carlik Jones placed on the Big South Preseason All-Conference Second Team
- Senior forward/guard Destinee Walker named to the Big South Preseason All-Conference First Team and redshirt junior Lydia Rivers placed on the Big South Preseason All-Conference Second Team



Resource Development

2018-2019 Fund Drive Year:

Total New Pledges and Gifts to Highlander Club

\$186,120

Membership in Highlander Club

660 members



Page 44 of 49

Resource Development

Radford Sports Properties Revenue Update (2018-19):

Overall Revenue: \$335,340 (\$244,340 cash, \$91,000 trade)

Overall Percentage to Budget: 87% (\$385,000)

Cash Revenue Target: 84% (\$290,000)

■ Trade Revenue Target: 96% (\$95,000)



Page 45 of 49

Branding

- Launch of Heritage Collection
- Facility Branding
 - -Hall of Fame
 - -Third Floor Administrative Hallway
 - -Player Banners Dedmon



- ESPN+ to Stream All Home Men's and Women's Basketball Games
- Men's Basketball vs. Gardner-Webb ESPNU January 17, 2019

Page 46 of 49

Special Event

Winter Celebration- Men's and Women's Basketball Alumni Weekend February 23, 2019



Page 47 of 49

Discussion

Page 48 of 49

End of Board of Visitors Materials

