

CHBS Leadership Team Meeting
October 4th 2017

Attendees: Kate Hawkins, Paul Thomas, Robert Williams, Matt Smith, Matthew Turner, Jeff Aspelmeier, Steve Owen, Beth Lyman, Mary Ferrari, Deborah Kitts and Rosemary Guruswamy. Stacey Griffin served as recorder for the group.

Absent: Kim Gainer, Sharon Roger Hepburn and Kerie Benson.

Minutes from 9/13/17 approved as written.

Call to order: 2pm

Guest: Grady DeVilbiss, Director of Office of Emergency Preparedness

- Live Safe App for cell phones can be used as a tool to connect directly with RUPD.
- Identify emergency coordinators and floor wardens and plan another building fire test.

Updates from Dean Hawkins:

- D/F/W rates are to be included in Program Review. Need to detail efforts taken in response to perceived high D/F/W rates.
- Homecoming; the ambassadors will be covering the specialty spaces to help those partaking in the self-guided tour.
- Open faculty positions are currently on hold while the Select Suite process is being reviewed.
- Team building Murder Mystery Dinner to take place on November 2nd at the Farmhouse.

Good of the order:

- The Handicap pole on the quad side causing concerns.
- Voices for the College in December, two people to read names and one as a backup. Nominated Dr. Sharon Roger Hepburn and Dr. Matt Smith.

Adjourned at 3:50pm