

CHBS Leadership Team Meeting  
Wednesday, March 21, 2018  
Dean's Conference Room, CHBS 3030

Attendees: Kate Hawkins, Rosemary Guruswamy, Sharon Roger Hepburn, Mary Ferrari, Steve Owen, Jeff Aspelmeier, Matthew Turner, Matt Smith, Paul Thomas, Robert Williams, Beth Lyman and Kerie Benson. Stacey Griffin served as recorder for the group.

Absent: Kim Gainer

Call to order at 2pm

Minutes from (DATE) approved as written.

#### Reports

- Dean Kate Hawkins
  - Review of the academic suspension and dismissal policies are in progress.
  - Academic petition policy also being reviewed.
- Associate Dean Kim Gainer
  - Email -
- Administrative Assistant Stacey Griffin
  - The meeting with Mary Weeks to review the College spend down was successful.
- Assistant to the Dean Kerie Benson
  - Deans Scholar names have been received.
  - CHBS building housekeeper supervisor has been hired.

#### Old Business

- Update on searches
  - COMS search is completed.
  - PSYC searches are completed.
  - POSC recommendations have moved forward.
  - ENGL final candidate on campus next week.
- 2-liners for Quest
  - Email Kate as soon as possible.
- Implementation of the Strategic Plan
  - Draft of possible mission statement to be sent out for review and comment.
  - Feedback provided from the team.

#### New Business

- Increasing turnout for NSSE
  - National Survey for Student Engagement for Freshman is an
- Composition of the values exploration team is on the Faculty Senate agenda.

Adjourned at 4pm