

# RADFORD UNIVERSITY

## College of Humanities and Behavioral Sciences

September 23, 2020

2:00 p.m. via Zoom

Attendees: Matt Smith, Eric Williams, Sarah Hastings, Robert Williams, Carter Turner, Sharon Roger Hepburn, Steve Owen, Dan Woods, Matthew Turner, Jeff Aspelmeier, Beth Lyman, Paul Thomas, Gloria Tuckwiller, Lisa Baker Webster, Kim Gainer and Kerie Benson. Stacey Griffin served as recorder for the group.

Call to Order at 2pm

Special Guest: Dr. Jamie Penvin and Ms. Susan Hudson, Student Success

### Reports

Dean - Dr. Matthew J. Smith

- Faculty senate is working on interpretation from the Faculty survey results.
- Telework agreement for Spring 2021 anticipated from HR to the Provost end of the week.
- Recommendations for Spring 2021 opening forth coming.

Associate Dean - Dr. Kim Gainer

- No report.

Executive Secretary - Ms. Stacey Griffin

- Reminders:
  - Reappointment for 2<sup>nd</sup> year faculty due 9/30/2020.
  - Current Adjunct postings will close 9/30/2020. Updated Adjunct position descriptions need to be submitted to go live on 10/1/2020.

Assistant to the Dean - Ms. Kerie Benson

- Reminder videos from the Department for Homecoming are due Thursday 10/1/2020.

Director of Advising - Ms. Gloria Tuckwiller

- Any phase 1 restrictions before Oct 19<sup>th</sup>.

- Information to be sent about “What if” audit.
- Assoc. Dir. University Advancement - Dr. Carter Turner

- No report.

#### **Old Business**

- REAL Marketing Task Force update.
- Summer 2021 Intersession Budget discussed.

#### **New Business**

- 25% Rule change proposal discussed.

Adjourned at 3:10pm

#### Nota Bene

CHBS Leadership Team Meeting, Wednesday, September 30 @ 2:00 p.m.

World War II Series on Wednesdays @ 4 p.m.

2<sup>nd</sup> Year Faculty Reappointment Letters due to Dean on Sept. 30