

RADFORD UNIVERSITY

College of Humanities and Behavioral Sciences

January 27, 2021

2:00 p.m. via Zoom

Attendees: Matt Smith, Eric Williams, Sharon Roger Hepburn, Dan Woods, Sarah Hastings, Gloria Tuckwiller, Jeff Aspelmeier, Beth Lyman, Kim Gainer, Robert Williams, Paul Thomas, Matthew Turner, Lisa Baker Webster, Steve Owen, Ellen Taylor and Kerie Benson. Stacey Griffin served as recorder for the group.

Call to Order 2pm

Guests: Dr. Maggie Pate, Associate Director, Office of Undergraduate Research and Scholarship (OURS)

Dr. Joe Wirgau, Director, Office of Undergraduate Research and Scholarship (OURS)

Minutes from 1/20/2021 approved as amended.

Reports

Dean - Dr. Matthew J. Smith

- FYI – Deans Jury check-in delayed until Feb 17
- Alumni Advisory board currently no nominations – requesting assistance from faculty.
- Computer lab
- Kudos from Dean and Provost Lepre for the efforts in the review of Fall 2021 schedule.
- Requesting any info about faculty engaging in analytics related course

Associate Dean - Dr. Kim Gainer

- Soliciting nominations from retired faculty regarding nominations for Alumni awards.

Executive Secretary - Ms. Stacey Griffin

- Budget closeout dates to remember:
 - May 15th last day to purchase using SPCC.
 - June 3rd last day to receive items and submit invoices for FY21.
- Recommendation to begin FY21 Spending Plan – submission to dean's office date TBD.

Assistant to the Dean - Ms. Kerie Benson

- Update meeting re: door card swipes scheduled.
- Still accepting donations until 8am tomorrow.

Director of Advising - Ms. Gloria Tuckwiller

- Deans Scholar student list to come.

Career Coach - Ms. Ellen Taylor

- Having a career week beginning February 22nd – 26th different industries focused each day.
 - Monday – Business and Technology
 - Tuesday – Government
 - Wednesday – Diversity
 - Thursday – Healthcare and Human Services
 - Friday - Education

Old Business

- REAL Marketing Task Force—Mallory Griffin visiting next week

New Business

- A CHBS-wide REAL minor? Discussion.
- Feb. 24 admissions event discussed.

Adjourned at 2:50pm

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Strategic Investment Proposals due on Monday, February 1

Schedule Changes in Banner by February 1

CHBS Leadership Team Meeting, Wednesday, February 3 @ 2:00 p.m.