

GRADUATE AFFAIRS COUNCIL

Friday, April 5, 2019

1:00 p.m. – Heth 043

Attendees: Orion Rogers (*presiding & ex officio*), George Santopietro, Andrea Repass for Matthew Brunner, Joan Dickinson, Leigh Ann Kelley for Scott Dunn, Wendy Eckenrod-Green, Lori Elis, Lauren Flora, Kay Johnson, Amanda Kellogg, William Kolb, Sheila Krajnik, Kristin Machac, Jennifer Powell, Tracey Cohn for Ruth Riding-Malon

Staff: Patricia Phillips (*recorder*), Rebecca Conner, Phillip Hardy, Alyssa Purdy, Michele Ralston

1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at approximately 1:00 p.m. by Dr. Orion Rogers.

2. ANNOUNCEMENTS

- Dr. Rogers announced that any program wanting to allow up to 30% of 500 level courses to count towards a student's degree, needs to have the proposals submitted before the next ACPR meeting
- It was announced that all curriculum proposals are due by Friday, April 12, 2019 for the next ACPR meeting.
- Dr. Rogers announced that the next ACPR meeting will be held on Friday, April 19, 2019 at 1:00 p.m. in Buchanan House Conference room.
- As a reminder, the 2018-2019 Handbooks are dues. If you have not submitted those yet, please do so as soon as possible.
- Patricia Phillips announced that the deadline for encumbering recruitment funds will be April 15, 2019. Any money not spent by that date will be swept for reallocation.
- Discussion was held regarding an Executive Committee of GAC members for summer. After lengthy discussion, the idea will be revisited at the next GAC meeting.
- Patricia Phillips announced that summer program coordinator stipends will be processed within the next coming weeks. She also stated that the split for payment will be 40% on June 9th and 60% on July 24th.

3. **Old Business** – No old business was discussed.

4. **New Business** – No new business was discussed.

5. **SUBCOMMITTEE REPORTS**

- **Graduate Faculty** – A report was provided that indicated 32 graduate faculty applications were processed since the last GAC meeting on February 8, 2019. The report was accepted as presented.
- **Academic Course and Program Review** – A report from the March 22, 2019 subcommittee meeting was provided. The report was accepted as presented
- **Policies and Procedures Committee** – No report at this time.

6. **FOR THE GOOD OF THE ORDER**

- Dr. Santopietro announced that these forms used for ACPR will be updated over the summer and be available starting fall 2019. These form will replace ALL old forms being used at this time.

7. **ADJOURN**

Dr. Rogers adjourned the meeting at 1:25 p.m.

April 5, 2019
Graduate Faculty Application Status
 (Approved Since Last Graduate Affairs Council Meeting)

Full Graduate Faculty Status - 5 year term

Name	Dept	Limitation(s)
Kathleen Brennan	NURS	
William Kovarik	COMM	
Sharla Cooper	NURS	
John Cook	Emergency Services Program - JC	
Patty Vari	NURS - JC	
Ava Porter	NURS - JC	
Sara Brown	NURS - JC	
Catherine Hiler	NURS - JC	
Lisa Wright	NURS - JC	
Milena Staykova	NURS - JC	
Samantha Wilkinson	NURS - JC	
Tennille Curtis	NURS - JC	
Chase Poulsen	Respiratory Therapy - JC	
Diana Willeman-Buckelew	Health Sciences - JC	
Elliot Carhart	Emergency Services Program - JC	
Viki Neurauter	OT - JC	
Amy Wix	OT - JC	
David Haynes	OT - JC	
Sarah Elizabeth Johnson	Public Health - JC	
Rebecca McIntyre	Healthcare Administration - JC	
Frances Everhart	Healthcare Leadership & Public Health - JC	
Douglas Wright	Respiratory Therapy - JC	
Meagan Helmick	Health Sciences - JC	
Jacob Elias	Healthcare Administration - JC	
Judy Jenks	NURS - JC	

Associate Graduate Faculty Status - 3 year term

Name	Dept	Limitation(s)
Donald Langrehr	STEL	EDRD 624, 630
Daniel Terrell	NURS	JC
Caylin Sheppard	NURS	JC
Jamie Smith	NURS	JC
Andre Jenkins	NURS	JC
Ronikka Hannans	NURS	JC
Charles Bullins	NURS	JC

MINUTES
ACADEMIC COURSE AND PROGRAM REVIEW COMMITTEE
Friday, March 22, 2019
1:00 p.m. – Buchanan House Conference Room

Present: Orion Rogers, Kay Johnson, Philip Mongan, Kristin Machac, Gary Schirr, Amanda Kellogg, Teri Hills, Patricia Phillips

I. COMS

A. Revision of Existing Degree/Certificate Program

1. COMS 02-19-022219 Remove the GRE requirement for admission to Strategic Communication **Approved with the effective date of Fall 2019**

II. DSN

A. Revision of Existing Degree/Certificate Program

1. DSN 01-19-010819 Remove DSN 640 as a prerequisite for DSN 645 **Approved with the following language added: "Since DSN 640 is removed from the catalog and not listed as a prerequisite for any other course it should be removed from Banner."**
2. DSN 02-19-022619 Change DSN 611 prerequisite to state **"Graduate standing in MFA – Design Thinking concentration or Design Thinking Certificate"** **Approved**

III. ENGL

A. Revision of Existing Degree/Certificate Program

1. ENGL 03-19-022219 Add ENGL 590 to the list of courses that count for an elective for MA/MS in English **Approved**

IV. MBA

A. Revision of Existing Degree/Certificate Program

1. MBA 01-19-032219 GCC Proposal to Allow Accelerated Students into MBA program **Approved**

2. MBA 02-19-032219 GCC Proposal to Remove Foundation Courses [Approved](#)
3. MBA 03-19-032219 GCC Proposal to Allow Davis Scholars and BGS without GMAT/GRE [\(added\)](#) into the MBA program. [Approved](#)

V. MUSC

A. New Course Proposal

1. MUSC 05-19-022619 MUSC 546 “Methods and Practicum for Primary Music
2. MUSC 06-19-022619 MUSC 547 “Methods and Practicum for Intermediate Music

[MUSC 05 and MUSC 06 were tabled until the next ACPR meeting on April 19. More information was requested: course syllabus, and needed a little bit more clarification.](#)

B. Course Description Change

1. MUSC 07-19-030719 MUSC 620 [Approved with the current catalog language added to show track changes](#)