

## **3Cs INCLUSION TEAM PLANNING FORM**

Date: Team Members Present: Team Members Absent: Team Roles	
Facilitator:	Recorder:
Timekeeper/Agenda Monitor:	Encourager:

## Goal/s of this Meeting:

Agenda Item	Summary/Notes	Planned Actions	Person/s Responsible	Timeline/date to be completed
Celebrations				
Information Items				
Discussion Items				
<b>Decision Items</b>				
Agenda Items for Next Mtg.				

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