



2024 Radford University Government Relations Internship Program

Radford University's Government Relations office will be hosting a Government Relations Internship Program in which selected interns work closely with Southwest Virginia state legislators and their staffs in Richmond, Virginia during the General Assembly session (January-March), and then return to campus and work in the University's Government Relations office for the remainder of the semester (March-April). During the internship, students develop professional skills, strengthen political knowledge and gain a unique understanding of the Virginia General Assembly process. Radford University's Executive Director of Government Relations will serve as the internship coordinator and supervisor.

2024 Government Relations Internship Program Details

Dates: January 8-April 26, 2024

- Students will be based in Richmond during the Virginia General Assembly session (January 8-March 8)
- Students will be based on campus for a virtual internship with Radford University's Government Relations office (March 9-April 26)

The University will provide housing and a stipend to offset internship expenses in Richmond.

The internship experience will be approximately 30 hours a week over the course of the semester.

Open to all majors.

12 hours of academic credit for the semester.

Eligibility

Applicants must be currently enrolled full time as an undergraduate junior or senior with a cumulative GPA of 2.5 or above, or be a graduate student in good academic standing at Radford University to apply for this program. Selected interns must be able to reside in Richmond Monday through Friday from January 8 to March 8, 2024. Housing will be provided in Richmond during this time.

The internship will have two components.

1. While the 2024 General Assembly is in session from January to early March, students will be based in Richmond and work approximately 30 hours per week. Specific internship duties and the work schedule will be negotiated with the legislative office hosting the intern but responsibilities typically include legislative research, bill tracking, committee and floor monitoring, and communication tasks such as responding to constituent correspondence and assisting with social media.



2. After the General Assembly session adjourns in early March, students will return to campus to participate in a virtual internship with Radford University's Government Relations office for the remainder of the semester.

Throughout the semester, students will be assigned readings and participate in professional development and experiential learning activities in Richmond and on campus. Students are encouraged to talk with their faculty advisor to explore possible application of internship credit toward academic requirements in order to remain on track for graduation as needed.

Selection Process

The application deadline is Tuesday, November 14 at 5:00 p.m. EST. Applications should be submitted via Handshake and applications must include the completed Statement of Interest and a letter of recommendation from a Radford University faculty member.

Applications will be reviewed by the Government Relations Internship Selection Committee; selected students will be invited to interview with committee members. Following interviews, participants will be selected and assigned to a legislative office.

Radford University Government Relations Internship Program Contact

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